

# Affordable Housing Task Force

Chair, Thomas Scott  
Hillsborough County Commissioner, District 3

Recap of Meeting on December 5, 2005, 9:00 to 11:00 a.m.  
County Center, 26B

The Affordable Housing Task Force meeting began at 9:20 a.m. The following were present:

<b>Members</b>	
Thomas Scott, Commissioner District 3, Chair Sylvia Alvarez, Appointee by Com. Castor* Lloyd Boggio, The Carlisle Group* Jill Collins, Appointee by Com. Hagan Judy Carr, Bay Area Apartment Association* Gladstone Cooper, Searchwell Thorne & Assoc.* Darrell Daniels, Appointee by Com. Blair Joe DiDominico, HC Alliance for Citizens with Disabilities Joe Eastburn, Appointee by Com. Storms* Roger Girson, Habitat for Humanity* Debra Koehler, HC Housing Finance Authority Sheila Lopez, Catholic Charities Willie Mason, Greater Tampa Board of Realtors	James McDaniel, Mayor of Plant City Appointee Joseph Narkiewicz, Tampa Bay Builders Assoc.* Earl Pfeiffer, Homes for Hillsborough Julia Rettig, Appointee by Com. Norman Jerome Ryans, Tampa Housing Authority Robert Samuels, Appointee by Com. Sharpe Kevin Tatreau, Neighborhood Lending Partners* Desiree Valdes, Tampa City Council Appointee Glenda Venable, Temple Terrace Mayor Appointee Ben Wacksman, Appointee by Com. Scott Sharon West, Mayor of Tampa Appointee* Karen Jackson-Sims, US HUD (Non-Voting member)
*Not in attendance	
<b>Staff and Commissioner Aides</b>	
Belinda Allen, Aide to Commissioner Scott Dexter Barge, Housing & Comm. Code Enforcement Christine Burdick, Tampa Downtown Partnership Lucia Garsys, HC Strategic Management Initiatives Sherry Hanson, HC Section 8	Sandra Pinol, HC Strategic Management Initiatives Dave Rogoff, Health and Social Services Joy Smith-McCormick, HC Attorney's Office Frank Turano, Housing & Comm. Code Enf. Reginald Windham, HC Strategic Mgt. Initiatives*
<b>Interested Parties</b>	
Jennifer Motsinger, Tampa Bay Builders Assoc. Jeff Rogo, Bay Area Apartment Association	David Snyder, Florida Home Partnership

Commissioner Scott opened the meeting. He asked for a motion to approve the minutes from the October 26, 2005 meeting. The minutes were approved unanimously with a correction showing James McDaniel in attendance.

Julia Rettig presented the Budget Subcommittee recommendations.

*Discussion followed*

- Commissioner Scott requested that the task force's report be similar to the Broward County report with recommendations to the Board of County Commissioners ready by March 2006.
- Timing on the public campaign and report were discussed.

- Even though the Housing Department has an outstanding and stellar reputation, the BOCC may think the department has an agenda if they write the report.
- Recommendation for use of outside consultant to write the final report and recommendations such as the college consortium.
- The needs analysis report will be separate, as a part of the Consolidation Plan.
- What is the actual cost of the report writing? Has the RFP been done?
- Dexter Barge has spoken to consultants in Shimberg and other entities and received a rough analysis. Manny Rivera is currently on state contract and would be willing to write the report.

Motion was made by Ben Wacksman to allow the Consortium to prepare the final report.

Motion was unanimously approved.

Discussion continued

- \$550,000 have been set aside for FY 2007.
- Potentially another subcommittee may be set up.
- The timing of the report is set for March or April.
- The task force will have a chance to review it before it is presented to the BOCC.

Commissioner Scott read the following absences into the record: Sharon West, Sylvia Alvarez, Judy Carr, Tony Cooper, and Joe Narkeiwicz.

Commissioner Scott notified the task force of upcoming meeting dates: January 12, 1:30 to 3:30; February 20, 9 to 11; March 13, 9 to 11; and April 10, 9 to 11.

*Discussion on Subcommittees followed*

- The Office of Strategic Management Initiatives will set up meetings, find locations, and publicly notice the subcommittee meetings.
- The Office of Strategic Management Initiatives will facilitate the subcommittee meetings.
- Caution with issues on the Broward County report. Our report should not deviate from our AHTF.
- Political issues should not be a part of the report.
- Suggested that consultant should sit in on all subcommittee meetings and pull all the information together.
- Consultants for the Affordable Housing Commission listen and reiterate the subcommittee concerns.
- Consultants should be more than a recording secretary.
- The task force decided to break down each category.
- Brief description should be written for each category.
- Specific direction should be provided to each member as well as what is expected of each Co-Chair.
- The task force will be broken up into four subcommittees.

James McDaniel made a motion to recommend Co-Chairs to the four new subcommittees as follows:

*Construction Alternatives* – Earl Pfeiffer and Jerome Ryans  
*Incentives, Partnerships, and Funding* – Debra Koehler and Julia Rettig  
*Integration into Community Building* – Darrell Daniels and Ben Wacksman  
*Land and Regulations* – Joseph Narkeiwicz and Willie Mason  
The motion was unanimously approved.

Task force members volunteered to serve on a subcommittee as follows:

- *Construction Alternatives*  
Earl Pfeiffer, Jerome Ryans, Sheila Lopez, James McDaniel (Sylvia Alvarez was absent and volunteered at a later date)
- *Incentives, Partnerships, and Funding*  
Debra Koehler, Julia Rettig, Sharon West (Judy Carr, Robert Girson, and Kevin Tatreau were absent and volunteered at a later date)
- *Integration into Community Building*  
Darrell Daniels, Ben Wacksman, Glenda Venable, Bob Samuels, Joe DiDomenico, and Desiree Valdes
- *Land and Regulations*  
Willie Mason, Earl Pfeiffer, Jill Collins (Joseph Narkeiwicz was absent and volunteered at a later date)

Commissioner Scott reminded everyone to follow the Sunshine Law and that communication can only be done through staff.

*Discussion followed*

- Staff will e-mail subcommittee lists to the task force and will coordinate meetings.
- The January 12 meeting will be cancelled. The month of January will be used for subcommittees to meet.
- Subcommittees will bring their recommendations to the task force meeting on February 20.
- Commissioner Scott requested a good substantive document to present to the Board of County Commissioners. What the task force does should be long standing in Hillsborough County even after Commissioner Scott leaves office.
- Commissioner Scott set deadlines for the report. Draft will be presented in March and the final report in April.
- Lucia Garsys will have meeting recaps available for subcommittees to review in meetings.
- Karen Jackson-Sims and Lucia Garsys will meet with subcommittee co-chairs to clarify the co-chairs' responsibilities and what is expected to them.
- Commissioner Scott wants to attend the Integration Subcommittee meetings.

Christine Burdick mentioned that the Homeless Coalition Task Force has completed its report.

Meeting adjourned at 10:33 a.m.

The next meeting is scheduled for Monday, February 20, 2006 from 9:00 – 12:00 noon at the County Center, 26<sup>th</sup> Floor.