



# HILLSBOROUGH COUNTY AFFORDABLE HOUSING DEPARTMENT

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Request for Proposal Technical Workshop

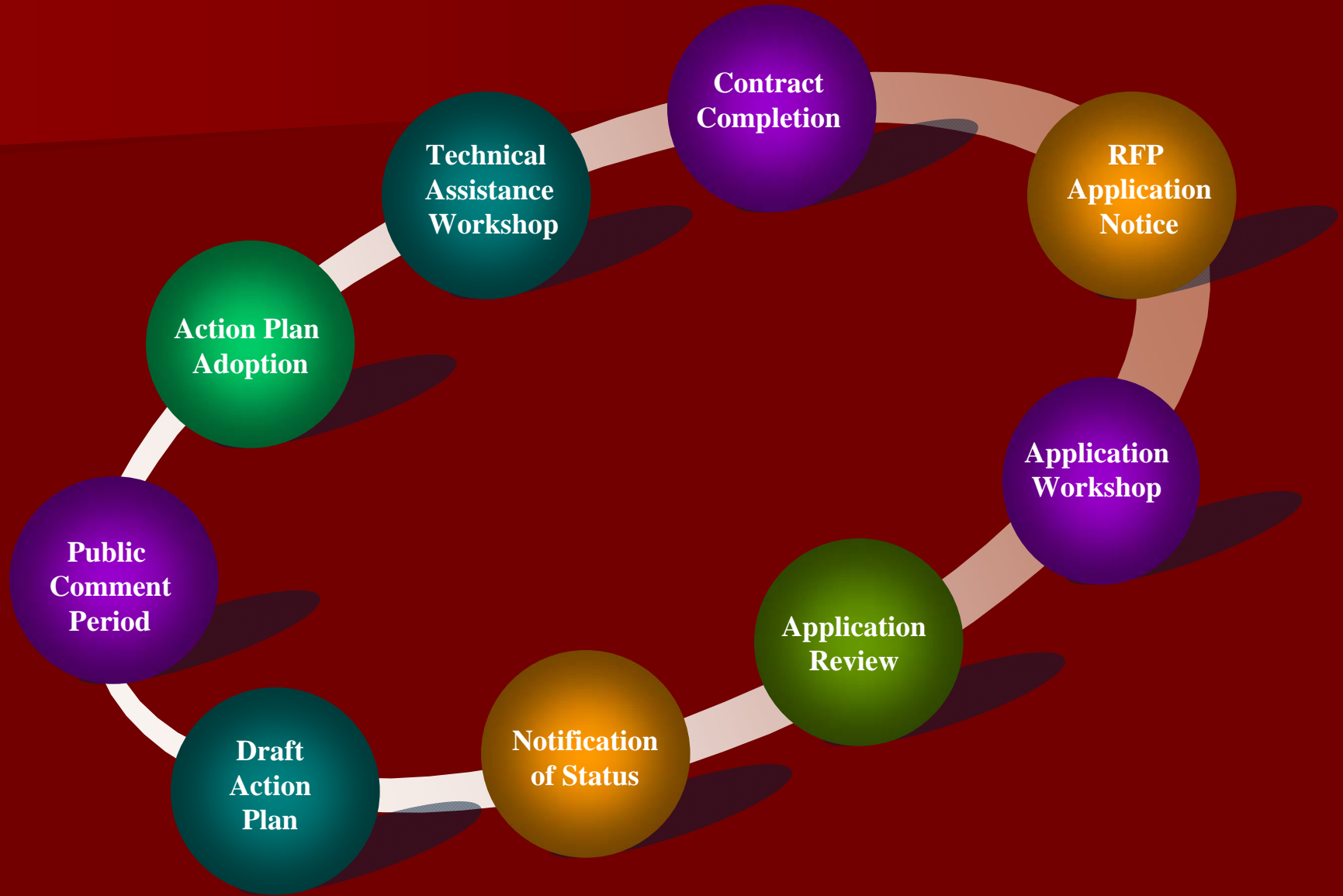
February 2011



# Introduction

- Process
- Eligibility Requirements
- Eligible Activities
- Ineligible Activities
- Types of Projects
- Application Checklist
- Deadline

# Application Process



# Eligibility Requirements

- Must be CDBG Eligible Activity
- Must meet one of the National Objectives
  - Benefit to low & moderate income
  - Prevention/eliminate blight
  - Meet an urgent community need (Not eligible for the purpose of this RFP process)

# Performance Measurements

- One of three Objectives
  - Suitable Living Environment
  - Decent Housing
  - Creating Economic Opportunities
  
- One of three Outcomes
  - Availability and Accessibility
  - Affordability
  - Sustainability

For more information go to:

<http://www.hillsboroughcounty.org/affordablehousingoffice/rfq11.cfm>

# CDBG Eligible Activities

- Acquisition of Real Property
- Public Facilities and Improvements
- Clearance
- Public Services
- Relocation
- Loss of Rental Income
- Rehabilitation
- Code Enforcement
- Special Economic Development Activities (Façade Improvements & Infrastructure)
- Micro-enterprise Assistance
- Homeownership Assistance
- Planning and Capacity Building
- Program Administration Costs

# Ineligible Activities

- Acquisition, construction, or reconstruction of buildings for the general conduct of government,
- Political activities,
- Certain income payments, and
- Construction of new housing.

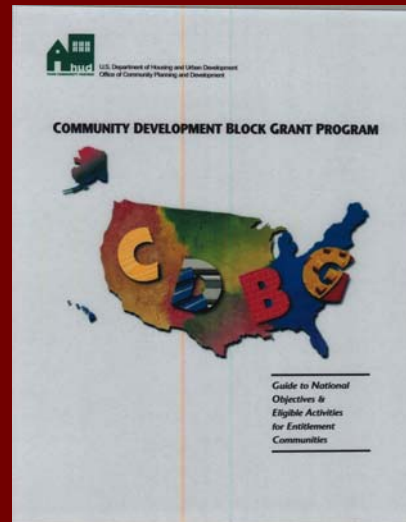
But this list is not exhaustive  
of all ineligible activities.

# Examples of Projects

- Area benefit activities
  - water, sewer, sidewalks
  - neighborhood improvements
- Limited Clientele
  - housing for specific group (homeless, seniors, etc.)
- Housing activities
  - transitional shelters
  - convert non-residential to permanent housing

# Resources

## CDBG Guide to National Objectives & Eligible Activities



Located on our web site

<http://www.hillsboroughcounty.org/affordablehousingoffice/rfq11.cfm>

or you can go to [www.hud.gov](http://www.hud.gov)

# Type of Projects

- Located within CDBG Target Areas
- Addresses Priority with a Community-Based Plan and County's Strategic Plan
- Creates Synergy (Façade Improvements tied to County Infrastructure Improvements)
- Leverages other Resources
- Is Ready to Proceed
  - Phased or Fully Funded

# Application Checklist

- Proposal Checklist
- General Information and Project Summary Form
- Project Eligibility
- Attachment A: Budget Summary Forms
- Project Development Budget Summary Form
- Project Operation Budget Summary Form
- Exhibit 1: Organization Budget
- Exhibit 3: Letters of commitment from collaborating agencies (if applicable)
- Attachment C: Request for Funding Form
- Attachment D: Environmental Acknowledgement
- Attachment E: Conflict of Interest Certification

# Deadline

Agency by Events	Application Deadline by 3:00 p.m.	AHD Staff Contact
Hillsborough County Internal Agencies	Tuesday February 22, 2011	<i>Karen Collins, 813/274-6605</i> <a href="mailto:collinsk@hillsboroughcounty.org"><u>collinsk@hillsboroughcounty.org</u></a>
Not-for-Profit Public Service Providers	Monday March 21, 2011	<i>Maureen Calderaro, 813/274-6657</i> <a href="mailto:calderarom@hillsboroughcounty.org"><u>calderarom@hillsboroughcounty.org</u></a>
For Profit and Not-for- Profit Facility Improvements	Friday March 25, 2011	<i>Maureen Calderaro, 813/274-6657</i> <a href="mailto:calderarom@hillsboroughcounty.org"><u>calderarom@hillsboroughcounty.org</u></a>
For Profit and Not-for- Profit Housing Activities	Monday March 28, 2011	<i>Karen Collins, 813/274-6605</i> <a href="mailto:collinsk@hillsboroughcounty.org"><u>collinsk@hillsboroughcounty.org</u></a>

