

Process and Deadlines for Placing a Proposed Charter Amendment on the 2012 General Election Ballot

- The Charter Review Board must hold at least 2 public hearings, and then approve of the proposed amendment by a 2/3rds vote. The proposed amendment must then be filed with the Hillsborough County Supervisor of Elections. The Supervisor must have the language no later than August of 2012 in order to get the amendment printed on the ballots.

- If the proposed amendment is a “change affecting voting”, then under the Voting Rights Act the proposal must be precleared by the Department of Justice (DOJ). The DOJ has up to 90 days to act on the preclearance. The DOJ can issue a letter of no objection, request further information, or object to the proposal.

- Notice of the proposed amendment must be published in the newspaper once in the 5th week and once in the 3rd week.

TIMELINE

REQUIRED ACTION	DEADLINE
Conduct two public hearings	Prior to the end of the Charter Review Board’s one year term
Department of Justice submittal	July 2012
Deadline for ballots to be printed	August 2012
Newspaper advertisements	October 1 st , October 15 th , 2012
General Election	November 6, 2012