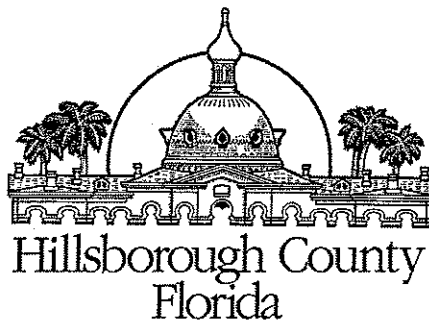


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September 23, 2011

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Dear PIP Clinic Owner:

This letter is to inform you that Hillsborough County has enacted Ordinance No. 11-13 related to automobile personal injury protection (PIP) medical provider clinics. Your clinic has been identified as a business that may be subject to the provisions of this ordinance, which requires licensure for certain PIP medical provider clinics in order to continue operating on and after 30 days from enactment of the ordinance, or October 26, 2011.

A copy of Ordinance No.11-13, instructions for completing the application process, and an application form are posted on the county's Consumer Protection Agency web site at [www.hillsboroughcounty.org/consumerprotection/pip/](http://www.hillsboroughcounty.org/consumerprotection/pip/). Please review the information carefully to determine if a license will be necessary for you to continue business operations on October 26, 2011 and afterwards.

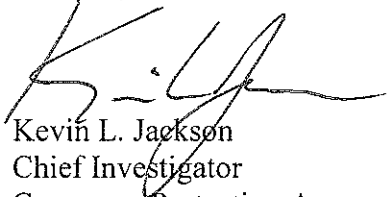
Each application for a PIP clinic license must be completed online and returned to Consumer Protection with all required documentation with the Five Hundred Dollar (\$500.00) non-refundable application. This application fee is in addition to the One Thousand Five Hundred dollar (\$1,500.00) annual license fee, which is due when the application is approved. Checks for payment of either fee must be made payable to the Hillsborough County Board of County Commissioners.

Part of the licensure process includes a pre-license inspection which will be conducted once your application has been filed. Once licensed, the clinic must adhere to license compliance requirements contained in Ordinance No. 11-13. In particular, PIP medical provider clinics must post the license in a conspicuous place and allow access to any code enforcement officer, law enforcement officer or any other persons authorized to enforce county ordinances for inspections of the clinic premises at any time someone is present to ensure compliance with this Ordinance. Also, minimum hours of operation are required, other forms of payment besides PIP insurance claims must be accepted, a person licensed pursuant to Chapters 456, 457, 458, 459, 460, 480 or 486 of the Florida Statutes shall be on premises during all times the clinic is open for business and in the event any information contained in the license application changes, a new updated application must be submitted within fifteen days of the change.

Failure to obtain the required license or abide by the provisions of this Ordinance may result in criminal prosecution as a misdemeanor with a fine not exceeding Five Hundred Dollars or by imprisonment for a term not exceeding sixty (60) days or by both fine and imprisonment. In addition, you may be enjoined from operating your business in Hillsborough County and be subject to any and all damages that may result from a violation or refusal to comply with any part of this Ordinance.

A copy of Ordinance No. 11-13, instructions for completing the application process, PIP clinic application and employee list form can all be found by visiting the Hillsborough County Consumer Protection website at [www.hillsboroughcounty.org/consumerprotection/pip/](http://www.hillsboroughcounty.org/consumerprotection/pip/) . Should you require any additional information regarding the licensing process, please contact the Consumer Protection Agency at (813) 903-3430.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Jackson', written over a horizontal line.

Kevin L. Jackson  
Chief Investigator  
Consumer Protection Agency  
1101 E. 139<sup>th</sup> Ave.  
Tampa, FL 33613