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Small Business Job Creation Program (JCP)

Program Purpose: To provide funding to businesses with ten (10) or less employees (small business) to help facilitate job creation in Hillsborough County.

Process:

1. Submit application including all attachments. (See address below)
2. The Economic Development Department's Small Business Information Center (SBIC) will review the application and contact business owner upon approval.
3. Once an application is approved, the business owner will be required to attend an orientation session.
4. Within 30 days of orientation, business owner must submit Part II-"New Employee Verification Form" and all required attachments.
5. Small Business Information Center (SBIC) will contact applicant upon approval of Part II.
6. At the three (3) month anniversary of the new hire employee(s), the business owner can submit Part III-"Final Verification/Reimbursement Form" and all required attachments.
7. Small Business Information Center (SBIC) will review, approve reimbursement and submit for payment.
8. Business owner should receive reimbursement check within 30 days.
9. For Applications Part I (Pre-Qualification) and Part III (Final Verification/Reimbursement Program Form) the SBIC will provide a notary, at no cost, at the location provided below.

RETURN COMPLETED APPLICATION TO:
Hillsborough County Small Business Information Center
7402 N. 56th Street, Building 400, Suite 425
Tampa, FL 33617
813-914-4028, press 3

Office Hours: Monday-Thursday, 8:30am – 5pm; Friday, 8:30am – Noon