

JAIL IN-REACH PROCEDURE

If you believe your client meets the Eligibility Requirements, help the client to complete the Application Packet.

- Application Worksheet
 - ▶ Side 1
 - ▶ Side 2

- Documentation
 - ▶ Income
 - ▶ Assets
 - ▶ Residency
 - ▶ Citizenship

- Forms
 - ▶ Release of Information
 - ▶ Reimbursement Agreement
 - ▶ Acknowledgement of Receipt
 - ▶ "Three Strikes" Form
 - ▶ Application

Give the completed Application Packet to the Releasing Corporal at the Falkenburg Jail.

(Note: If additional information is needed in order to determine the inmate's eligibility, you will be notified by telephone or e-mail and the Application Packet will be to the Releasing Corporal at the Falkenburg Jail.)