



**UNINCORPORATED HILLSBOROUGH  
COUNTY ONLY**



***Hillsborough County  
Community Clean Up  
Mini-Grant Application***

## AVAILABLE FUNDING

The Hillsborough County Board of County Commissioners (BOCC) announces the availability of \$18,175 in funding for the Community Clean Up Program. The program is being administered through the Office of Neighborhood Relations in collaboration with the Solid Waste Management Department. **This grant is only for associations in Unincorporated Hillsborough County.** Applications will be accepted on a continuous basis and evaluated for eligibility and allocation as received until available funds have been depleted. Only one application per association per fiscal year will be considered. The maximum individual award will be \$2,000. If the proposed project costs exceed this limit, other resources must be sought.

## PROGRAM PURPOSE

The broad purposes of the grant program are to involve citizens in their community upkeep, retain property values within neighborhoods, and reduce factors that contribute to crime. The specific purpose of this grant program is to encourage members of neighborhood associations to conduct clean up projects in their own community, which can include litter pick up, yard waste, appliances and metal, and furniture and wood for deposit in roll-off containers, or other activities that will result in an improved appearance and healthier neighborhood.

## ENTITIES ELIGIBLE FOR APPLYING

Neighborhood, Civic, Homeowner Associations, Crime Watch Programs and Special Taxing Districts in **Unincorporated Hillsborough County** are eligible to apply for funding. A specific area that the applicant represents must be identified and evidence of active local resident involvement and concurrence will be required. For-profit service providers and local government entities are not eligible to apply for funding.

## PROJECTS FOR CONSIDERATION

Neighborhood leaders are invited to propose projects that will clean up the area within their boundaries which have become littered or unsightly, and provide residents an opportunity to dispose of large household items not eligible for normal trash pick up. Funds may be used for materials and hauling, but labor must be provided by neighborhood residents as an in-kind contribution to the proposed project. No pond clean-up applications will be approved under this program.

## INSTRUCTIONS

Please submit the application pages that follow. Read each question carefully and respond in the spaces provided. Contact the Office of Neighborhood Relations (813) 272-5860 if you have any questions. **Please allow a minimum of 30 days between submission of your application and the date of your planned neighborhood clean-up.**

## ADDITIONAL INFORMATION

Waste Removal – The association will be responsible for providing Neighborhood Relations **30 days** prior notice of the date that a clean-up will be held. The County has a contract with Waste Services of Florida, Inc to provide a maximum of five 30-yard roll-off containers on any given Saturday. When the date has been established, the Neighborhood Relations Coordinator will coordinate with Hillsborough County Solid Waste Management Department. Your Neighborhood Relations Coordinator and Hillsborough County Solid Waste Management Department will be responsible for contacting Waste Services of Florida, Inc directly for the roll-off containers (dumpsters) to be delivered to the physical location identified by the association. Associations are not to pay the company directly. Payments for roll-offs and front loaders will be made by the County to the

companies. Acceptable Clean-up Grant Items – All items to be used in the clean-up must be approved by the Office of Neighborhood Relations. A list of approved items has been provided below.

Trash Bags	Flyers	Gloves	Signs
Pick-up Sticks	Pickup Truck Rental	Bobcat Loader Rental	Roll-off Container Rental

All items must be separated by type and placed into separate roll-offs. Yard waste can be disposed of if a separate container is ordered for them. Appliances (also known as white goods) and other metal items should go in one roll-off. Appliances containing Freon should either be in a separate container, or grouped in one area of the appliance container.

**WHAT WILL BE ACCEPTED AT THE ROLL-OFFS:**

Old refrigerators, ovens, water heaters, steel and other metals, old furniture (such as couches, chairs, tables and mattresses), construction debris (such as concrete, bricks, glass and roofing materials), and tires.

No items normally picked up at the curb by Hillsborough County (household trash), solid waste from commercial activity, or hazardous waste such as paint, household chemicals, batteries and propane tanks.

**NO PROFESSIONAL SERVICES OR SUB-CONTRACTORS, STRICKLY FOR HOMEOWNERS.**

If depositing yard waste, that waste must be placed in a separate roll-off container. The waste cannot be in plastic bags, because the bags are not processable. All bags containing leaves, tree cuttings, twigs, etc., must be emptied into the RO and the bags kept by the residents and placed in their regular household garbage container for collection.

Since the County's disposal sites will not accept yard waste ROs with bags, you need to ensure that all participants are aware of this process. Otherwise, pick-up of the roll-off will be refused or it will be returned to the neighborhood for sorting and removal of the bags, making a lot of extra work for everyone.

Refrigerators or other appliances containing Freon must be deposited in one RO.

All tires must be placed together in the same roll-off(s).

**No televisions, microwaves, computers or radios are allowable in the roll-off containers.**

Should you have any questions about these rules, please feel free to contact Richard Mims of the Hillsborough County Solid Waste Department at 276-2932 or 508-0875.

The Office of Neighborhood Relations Coordinator is responsible for ordering the roll-off containers directly from Republic, Inc. at the special \$155 contracted rate.

The invoices for roll-off service should be directed to the Hillsborough County Solid Waste Department for payment and not the grant recipients scheduling the roll-offs. If you receive an invoice, do not pay it. Forward it to your coordinator at ONR.

The Hillsborough County Solid Waste Department will forward letters to Waste Services of Florida, Inc. with a special number for the waiving of disposal fees at the County's facilities for grant recipients.



5. **Neighborhood/Subdivision Location and Boundaries Location** \_\_\_\_\_
- North boundary: \_\_\_\_\_ South boundary: \_\_\_\_\_
- East boundary: \_\_\_\_\_ West boundary: \_\_\_\_\_
- General location (e.g., Brandon, Lutz, Ruskin): \_\_\_\_\_
- County Commission District: \_\_\_\_\_

**B. PROPOSED PROJECT INFORMATION**

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1. **Project Summary:** *Describe the project being proposed. Please enclose a photograph of the area to be cleaned up. Explain the conditions that have led to the need for this project. Describe the work that is proposed. Photos will also be required at the completion of the project.*

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3. **Community Description:** *Describe the community including # of homes, # of association members, and the specific (e.g. subdivision) location.*

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4. **Resident Notification, Consensus and Involvement:** *Describe the a) resident participation in the application process, b) proof of consensus with project idea and c) planned involvement in the implementation of the project.*

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**C. BUDGET**

1. **Cleanup Mini-grant \$ Requested** \$ \_\_\_\_\_ (maximum \$2000)

**Proposed expenditures** - (Specify expenditures for this project with enough detail to clearly explain what is being proposed: **Please be sure to provide quotes or other documentation to explain each line item.** Do not include sales tax in your calculations. Volunteer hours may be calculated at \$15 per person per hour. Volunteers do not receive money for their work. The \$15 per person per hour is only for budgeting purposes, to reflect residents' contributions of work.

**Example of proposed expenditures:**

DESCRIPTION OF BUDGET ITEMS	FUNDING SOURCES TO BE USED		
	CLEANUP Grant Funds	Other Funding Sources	Total
Rental of 5 roll-off container @ \$155 each	\$775.00		\$525.00
30 Volunteers for 4 hours each at \$15/hr		\$1,800.00	\$1800.00
Coffee (In-kind Joe's Coffee Cafe)		\$200.00	\$200.00
<b>Total Budget:</b>	\$775.00	\$2000.00	\$2525.00

**Proposed Expenditures:**

DESCRIPTION OF BUDGET ITEMS	FUNDING SOURCES TO BE USED		
	CLEANUP Grant Funds	Other Funding Sources	Total
<b>Total Budget:</b>	\$	\$	\$

**NO PROJECT/PROGRAM EXPENSES MAY BE INCURRED UNTIL AFTER BOCC APPROVAL DATE, SIGNING OF LETTER OF UNDERSTANDING AND STAFF AUTHORIZATION OF THE EXPENSE.**

Explain any budget items that would help Neighborhood Relations to understand your project:

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**D. CERTIFICATION**

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I hereby certify that the information included in this application is correct and represents the consensus of the residents in the target area described.

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
(Association President's Signature Required)

Date: \_\_\_\_\_

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**APPLICATION SUBMISSION -**

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Cleanup Mini-Grant Applications may be mailed, email or received in person at:

Hillsborough County  
Neighborhood Relations  
601 E. Kennedy Blvd, 1st Floor  
PO Box 1110  
Tampa, FL 33601

Fax (813) 276-2621

Original signed application is required.  
Any back-up material must be on 8 ½ x 11 paper.

Questions may be directed to Neighborhood Relations at (813)272-5860.

Applications will be received continuously and reviewed as received for eligibility and funding until available funds are depleted.

## **Hillsborough Board of County Commissioners**

Al Higginbotham - Chairman  
Mark Sharpe - Vice Chairman  
Kevin Beckner  
Victor D. Crist  
Ken Hagan  
Lesley "Les" Miller, Jr.  
Sandra L. Murman

## **County Administrator**

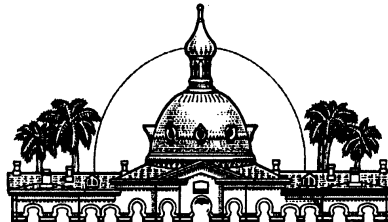
Michael S. Merrill  
County Center, 26th Floor  
601 E. Kennedy Blvd.,  
Tampa, FL 33602  
Telephone: (813) 272-5750  
Fax: (813) 272-5248

## **Neighborhood Relations**

County Center, 1st Floor  
601 E. Kennedy Blvd.,  
Tampa, FL 33602  
Telephone: (813) 272-5860

## **Solid Waste Management**

Barry M. Boldissar, Director  
24th Floor, County Center  
601 E. Kennedy Blvd.  
Tampa, Florida 33602  
Telephone: (813) 272-5680



Hillsborough County  
Florida