

Gearing Up your Neighborhood: 14 Basic Steps in Creating a Neighborhood Association

- Ask for help! Hillsborough County has a Neighborhood Relations Office that can help.
- Inventory the neighborhood - get together with neighbors and friends and form a committee to identify housing, schools, businesses, recreations, and determine what can be improved.
- Find a meeting place and select a meeting date convenient to most.
- Create meeting announcement flyers and distribute as many places as you can think of.
- Request articles in local papers announcing meeting.
- Invite community leaders (both local and surrounding areas), heads of community organizations, House and Senate representatives, police and/or sheriff, city/county department heads, etc who can explain the benefits of an association in your neighborhood.
- Night of meeting - have your committee set-up tables and chairs; set out refreshments; have greeters at the door with sign up sheets and "interest lists" - put out nametags.
- Introduce your special guests and have them say a few motivating words.
- Have audience members introduce themselves (name/occupation).
- Discuss if there's a need for an association.
- Invite questions, comments or concerns from the audience.
- Invite attendees back to second meeting
- Thank everyone for coming.
- Have the committee assist with clean up.