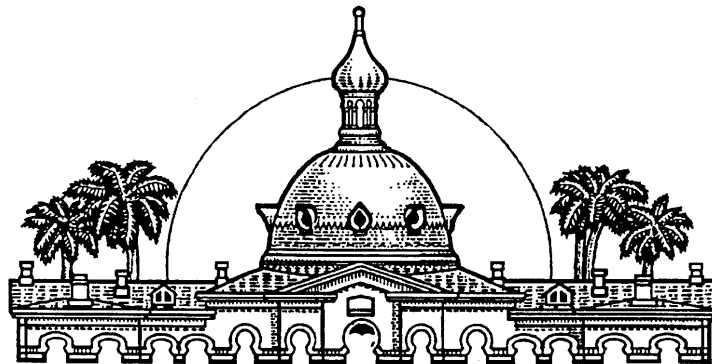


**DEVELOPMENT OF REGIONAL IMPACT
ANNUAL REPORT
INFORMATION PACKET**



**Hillsborough County
Florida**

The Hillsborough County Board of County Commissioners adopted Lobbying Ordinance No 93-8, as amended. Prior to meeting privately with a Board member, County Attorney, any Chief Assistant County Attorney, County Administrator, any Assistant County Administrator or any department head, you may be required to register as a lobbyist.

DRI ANNUAL REPORT INFORMATION PACKET

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This packet has been prepared to assist you through the DRI Annual Report Review process. Included are necessary forms, application materials, and explanations. If you need additional information or have any questions, please contact the Planning & Growth Management Department at 272-5330. We will be happy to help you.

HILLSBOROUGH COUNTY PLANNING & GROWTH MANAGEMENT DEPARTMENT APPLICATION

OFFICIAL USE ONLY

APPLICATION #: _____ - _____
 ZHM DATE: _____
 BOCC DATE: _____

FOLIO #: _____
 SEC: _____ TWN: _____ RNG: _____
 ATLAS PAGE: _____

GENERAL LOCATION: _____ ACREAGE: _____ ZONING: _____ LU: _____

DSC TECH _____ GZ TECH: _____ RECEIPT #: _____

Planning & Growth Management Department Planner Who Provided Land Use Counseling: _____

TYPE OF APPLICATION:

BOCC Action

- Rezoning
- Personal Appearance
- Major Modification

Other

Administrative Action

- Administrative Waiver
- Administrative Review
- Specified Use
- Alcoholic Beverage Zoning (No Waivers)
- Non-Conforming Lot (NCL)
- Non-Conforming Use (NCU)

Other

LUHO Action

- Special Use Permit
- Alcoholic Beverage Zoning

Other

SITE INFORMATION: Tax Folio # _____

Street Address: _____

Current Use: _____

(Additional information, see Exhibit "A")

REPRESENTATIVE/PRIMARY CONTACT:

Phone: Daytime (_____) _____ - _____ Evening (_____) _____ - _____

Address: _____

City: _____ State: _____ Zip: _____

Is this application accompanied by other applications?

If yes, what are the application numbers? _____

If this is a DRI, list the project name and number: _____

If this is an Annual Report Submittal: Anniversary Date: _____

Reporting Period: _____ to _____

I HEREBY SWEAR OR AFFIRM THAT ALL THE INFORMATION PROVIDED IN THE SUBMITTED APPLICATION PACKET IS TRUE AND ACCURATE, TO THE BEST OF MY KNOWLEDGE, AND AUTHORIZE THE REPRESENTATIVE LISTED ABOVE TO ACT ON MY BEHALF ON THIS PETITION.

 Signature of the Application

 Type or Print Name Legibly

I HEREBY AUTHORIZE THE PROCESSING OF THIS APPLICATION AND RECOGNIZE THAT THE FINAL ACTION TAKEN ON THIS PETITION SHALL BE BINDING TO THE PROPERTY AS WELL AS TO THE CURRENT, AND ANY FUTURE OWNERS.

 Signature of the Owners

 Type or Print Name Legibly

PLANNING & GROWTH M ANAGEMENT DEPARTMENT DATE RECEIVED: _____

II. DRI ANNUAL REPORT INSTRUCTION SHEET

A. **DOCUMENTS REQUIRED.** The following documents must be submitted with all DRI Annual Report applications.

1. **ANNUAL REPORT.** An Annual Report application form is attached. State form #RPM-BSP - Annual Report1. The applicant shall submit five copies of the Annual Report.
2. **A \$495 FILING FEE.** Please make checks or money orders payable to the Board of County Commissioners.
3. **COMPLETED APPLICATION.** Type the application or use black ink. The representative must sign the application. Only original signatures will be accepted. No Faxed or copied signatures will be accepted.

III. FILING THE APPLICATION

After you have assembled all the necessary materials, you need to file your application with the Planning and Growth Management Department, County Center, 601 E. Kennedy Blvd., 19th Floor. The best way is to **call for an appointment** with a Public Service Zoning Technician at 2725330. If you are unable to do so, however, you may bring the application to the Center during normal business hours.

The technician will review the application for completeness, verify the fee, assign you a petition number and answer any questions you have about the DRI Annual Report process. You will also be given a date for the public hearing or meeting on your request and necessary notification materials. No "drop offs" of applications will be accepted.

Once accepted, your application may be routed to other County Departments for review and comments. You will be assigned a planner who will contact you in about three weeks, after a preliminary review has been done.

IV. REVISED DEVELOPMENT ORDER REFLECTING PROPOSED AMENDMENTS

A copy of the requested change(s) to the Development Order clearly indicated in the strike-through and underline or highlighted format must be provided with the Annual Report application.

V. DRI – ANNUAL REPORT CHECKLIST

| Applicant's Initials | Technician's Initials | |
|-------------------------|--------------------------|----------------------------------------|
| _____ | _____ | Annual Report – five copies (5 copies) |
| _____ | _____ | \$495 Filing Fee |
| _____ | _____ | Completed Application Form |

NOTE: If any of the required documents or the fee are not included in your DRI Annual Report application, we will not accept the application for processing.

STATE OF FLORIDA
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF RESOURCE PLANNING AND MANAGEMENT
BUREAU OF STATE PLANNING
2740 Centerview Drive
Tallahassee, Florida 32399
904/488-4925

**DEVELOPMENT OF REGIONAL IMPACT
ANNUAL REPORT**

Subsection 380.06(18), Florida Statutes, places the responsibility on the developer of an approved development of regional impact (DRI) for submitting an annual report to the local government, the regional planning agency, the Department of Community Affairs, and to all affected permit agencies, on the date specified in the development order. The failure of a developer to submit the report on the date specified in the development order may result in the temporary suspension of the development order by the local government until the annual reports submitted to the review agencies. This requirement applies to all developments of regional impact which have been approved since August 6, 1980. If you have any questions about this required report, call the DRI Planner at (904)448-4925.

Send the original completed annual report to the designated local government official stated in the development order with one copy of each of the following:

- a. The regional planning agency of jurisdiction;
- b. All affected permitting agencies;
- c. Division of Resource Planning and Management Bureau of State Planning
2740 Centerview Drive
Tallahassee, FL 32399

Format your Annual Status Report after the format example provided below.

Annual Status Report

Reporting Period: _____ to _____
Month/Day/Year Month/Day/Year

Development: _____
Name of DRI

Location: _____, _____
City County

Developer: Name: _____
Company Name

Address: _____
Street Location

County, State, Zip

1. Describe any changes made in the proposed plan of development, phasing, or in the representations contained in the Application for Development Approval since the Development of Regional Impact received approval. Note any actions (substantial deviation determinations) taken by local government to address these changes.

NOTE: If a response is to be more than one sentence, attach as Exhibit A a detailed description of each change and copies of the modified site plan drawings. Exhibit A should also address the following additional items if applicable:

- a. Describe changes in the plan of development or phasing for the reporting year and for the subsequent years;
 - b. State any known incremental DRI applications for development approval or requests for a substantial deviation determination that were filed in the reporting year and to be filed during the next year;
 - c. Attach a copy of any notice of the adoption of a development order or the subsequent modification of an adopted developemnt order that was recorded by the developer pursuant to Paragraph 380.06(15)8f), F.S.
2. Has there been a change in local government jurisdiction for any portion of the development since the development order was issued? If so, has the annexing local government adopted a new Development of Regional Impact development order for the project? Provide a copy of the order adopted by the annexing local government.

3. Provide copies of any revised master plans, incremental site plans, etc., not previously submitted.

Note: If a response is to be more than one or two sentences, attach as Exhibit B.

4. Provide a summary comparison of development activity proposed and actually conducted for the reporting year as well as a cumulative total of development proposed and actually conducted to date.

Example: Number of dwelling units constructed, site improvements, lots sold, acres mined, gross floor area constructed, barrels of storage capacity completed, permits obtained, etc.

Note: If a response is to be more than one sentence, attach as Exhibit C.

5. Have any underdeveloped tracts of land in the development (other than individual single-family lots) been sold to a separate entity or developer? If so, identify tract, its size, and the buyer. Provide maps which show the tracts involved.

| Tract | Buyer |
|-------|-------|
|-------|-------|

Note: If a response is to be more than one sentence, attach as Exhibit D.

6. Describe any lands purchased or optioned adjacent to the original Development of Regional Impact site subsequent to issuance of the development order. Identify such land, its size, and intended use on a site plan and map.

Note: If a response is to be more than one sentence, attach as Exhibit E.

7. List any substantial local, state, and federal permits which have been obtained, applied for, or denied during this reporting period. Specify the agency, type of permit, and duty for each.

Note: If a response is to be more than one sentence, attach as Exhibit F.

8. Provide a list specifying each development order condition and each developer commitment as contained in the ADA and state how and when each condition or commitment has been complied with during the annual report reporting period.
9. Provide any information that is specifically required by the development order to be included in the annual report.
10. Provide a statement certifying that all persons have been sent copies of the annual report in conformance with Subsection 380.06(15) and (18), F.S.

Person completing the questionnaire: _____

Title: _____

Representing: _____

VI.

VERIFICATION

REVISIONS TO THE LAND DEVELOPMENT CODE (LDC)

I have been informed by the below signed agent of the Planning and Growth Management Department of recent LDC changes that will or may affect my application. I have been informed that it is my responsibility to acquire copies of the specific wording of these code changes, if needed.

Print Applicant/Representative name

Date

Applicant/Representative Signature

Date

Department Agent Name

Date