

Pre-Disaster Action: Financial Administration

01-Project revenue shortfalls

Action Title: Revenue Impact Analysis

Implementation Timeframe: One-time action **expected duration** 6 months

Start Date: 7/1/2011

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Clerk of Circuit Court/Comptroller; Hillsborough County Debt Management; Hillsborough County Management and Budget Department; Temple Terrace Finance Department

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Action Title: Project utility tax and franchise fee shortfall

Implementation Timeframe: One-time action **expected duration** 6 months

Start Date: 7/1/2011

Responsibility for implementation: Financial Administration TAC; Infrastructure TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Management and Budget Department; Temple Terrace Finance Department; Utility Companies; County and municipal Public Works Departments

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input checked="" type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

02-Coordinate private and public funding

Action Title: Assessment of Financial Administration Procedures

Implementation Timeframe: One-time action **expected duration** 3 months

Start Date: 1/1/2011

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Clerk of Circuit Court/Comptroller; Hillsborough County Debt Management; Hillsborough County Management and Budget Department; Temple Terrace Finance Department

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Pre-Disaster Action: Financial Administration

02-Coordinate private and public funding

Action Title: Financial administration staffing plan

Implementation Timeframe: One-time action **expected duration** 3 months

Start Date: 1/1/2011

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Clerk of Circuit Court/Comptroller; Hillsborough County Debt Management; Hillsborough County Management and Budget Department; Temple Terrace Finance Department

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Action Title: Grant writers/administrators network

Implementation Timeframe: One-time action **expected duration** 3 months

Start Date: 10/1/2011

Responsibility for implementation: Financial Administration TAC

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Action Title: Intergovernmental Coordination

Implementation Timeframe: One-time action **expected duration** 1 Year

Start Date: 1/1/2013

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Management and Budget Department; Temple Terrace Finance Department; Relevant State and Federal Agencies

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

03-Pre-develop options for sustainability cutting services or finding other funding sources

Action Title: Proactive partnering with funding organizations

Implementation Timeframe: Ongoing, no end date

Start Date: 4/1/2010

Responsibility for implementation: Financial Administration TAC

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Pre-Disaster Action: Financial Administration

03-Pre-develop options for sustainability cutting services or finding other funding sources

Action Title: Research potential funding programs

Implementation Timeframe: Ongoing, no end date

Start Date: 7/1/2010

Responsibility for implementation: Financial Administration TAC

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Action Title: Funding training for county and municipal employees

Implementation Timeframe: Ongoing, no end date

Start Date: 1/1/2011

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Management and Budget Department

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Action Title: Develop contingency plans

Implementation Timeframe: One-time action **expected duration** 1 year

Start Date: 1/1/2011

Responsibility for implementation: Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Clerk of Circuit Court/Comptroller; Hillsborough County Debt Management; Hillsborough County Management and Budget Department; Temple Terrace Finance Department

Technical Advisory Committees:

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<input checked="" type="checkbox"/> Land Use	<input checked="" type="checkbox"/> Public Outreach

04-Retain high bond ratings

Action Title: Research use of bonds in other disaster impacted communities

Implementation Timeframe: Ongoing, no end date

Start Date: 10/1/2011

Responsibility for implementation: Financial Administration TAC

Technical Advisory Committees:

<input type="checkbox"/> Economic Redevelopment	<input type="checkbox"/> Environmental Restoration
<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

Pre-Disaster Action: Financial Administration

04-Retain high bond ratings

Action Title: Consider developing a debt management policy or set of criteria to issue bonds post-disaster

Implementation Timeframe: One-time action **expected duration** 1 Year

Start Date: 10/1/2012

Responsibility for implementation: Financial Administration TAC; Financial Administration TAC; City of Plant City Finance Department; City of Tampa (Revenue & Finance, Budget, Internal Audit, Purchasing); Hillsborough County Management and Budget Department; Temple Terrace Finance Department; Office of the County Attorney

Technical Advisory Committees:

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<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach

05-Enforce equitable disaster assistance

Action Title: Research the eligibility requirements of existing programs

Implementation Timeframe: Ongoing, no end date

Start Date: 4/1/2010

Responsibility for implementation: Financial Administration TAC

Technical Advisory Committees:

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<input checked="" type="checkbox"/> Financial Administration	<input type="checkbox"/> Health and Social Services
<input type="checkbox"/> Housing Recovery	<input type="checkbox"/> Infrastructure and Facilities
<input type="checkbox"/> Land Use	<input type="checkbox"/> Public Outreach