

# REZONING PRE-SUBMITTAL MEETING

**IMPORTANT INSTRUCTIONS TO APPLICANTS REQUESTING A PRE-SUBMITTAL MEETING:**

*This application must be faxed to the attention of Reyna Cordoba  
FAX 813-272-6068 PH 813-8389 (cordobar@hillsboroughcounty.org).  
Staff will contact you to confirm date and time of the Pre-Application Meeting.*

## Applicant Information

Applicant/Owner: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ FAX Number: \_\_\_\_\_

Email (required) \_\_\_\_\_

## Property/Project Information

Project Name: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Project address or Intersection: \_\_\_\_\_

Folio number (s) of all parcels: \_\_\_\_\_

Section/Township/Range: \_\_\_\_\_ Acreage: \_\_\_\_\_

Initial zoning counseling date: \_\_\_\_\_ Name of Planner who counseled you: \_\_\_\_\_

Requested pre-submittal meeting date: \_\_\_\_\_

## Site Plan/Sketch Requirements

All pre-submittal meeting applicants must include a site plan or sketch, 8 ½ x 11, of the submit property and proposed improvements. The plan must include the following:

- Proposed access points
- General location of environmental features, if known (wetlands, trees, significant wildlife habitat)
- The general location of proposed building envelopes

## Meeting Information

**To be completed at the Pre-application meeting**

Meeting Date: \_\_\_\_\_ Staff in Attendance: \_\_\_\_\_

Staff Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_