

**Hillsborough County
Mobility Fee Technical Committee**

Meeting Minutes
October 14, 2009 at 9:30 a.m.
20th Floor County Center

The following committee members were present:

Members

Robert Campbell
Charles White
John Patrick
Michael Williams
Adam Gormly
Waddah Farah

Danny Lamb
Calvin Thronton
Joe Zambito
Steve Feigenbaum
Domingo Noriega
Steve Henry

Randy Coen
Mike Razor
Hoyt Davis⁽¹⁾
Christopher Hatton⁽¹⁾
Joseph Waggoner⁽¹⁾

⁽¹⁾ Non-Member

Proceedings:

The meeting was called to order at 9:30 am by Robert Campbell.

Introduction:

- Bob Campbell welcomed the members. The meeting went right into the discussion of the status of the modeling activities prepared by FDOT.

Status of HC Mobility Fee Modeling Activities

- Danny Lamb introduced Hoyt Davis of Gannett Fleming to provide a status of the modeling findings to date.
- Gannett Fleming presented a set of trip tables that summarized the averaged trips by District both inside and outside of Hillsborough County. The committee recommended checking retail trip lengths with other documented sources. Retail uses were divided into four categories:
 - Convenience
 - Neighborhood
 - Community
 - Regional

- Steve Hendry and Randy Coen agreed to provide the committee with additional information on retail trip lengths.

HC Mobility Fee Draft Concept Discussion Committee Members

- The Committee agreed that there should be a definition for each retail category and a list of uses that are in each category. County staff agreed to prepare the definitions and list of uses.
- The Committee requested FDOT to run a present day model to compared trip lengths to the 2025 model run.
- The Committee agreed that that ITE Trip Generation and Passer-by rates would be used to determine project traffic.
- The Committee discussed the ability to challenge the Mobility Fee or factors within the Fee calculation such as trip generation. The tentative determination is that Independent Trip Generation Studies would be allowed under a methodology developed by the Committee. The methodology would be based ITE Trip Generation methodologies.
- The Committee reviewed the revised roadway cost prepared by PGM staff. There was a concern that the cost did not include right of way cost. PGM staff agreed to research the right of way cost and report back to the Committee.

Consensus Reached on the following Technical Points

1. Transportation Model to be used
 - a. Tampa Bay Regional Transportation Model - 2025 Long Range Cost Affordable Network
2. County to be divided into Districts for the purpose of calculating Trip lengths, and Cost per Trip.
3. City of Tampa to be divided into districts based on impact fee zones.
4. Trip lengths inside the Hillsborough County will only be use to calculate the average trip lengths.
5. The average trip length to be used for all trip purposes except commercial.
6. Update of the Mobility Fee will be in sync with the Hillsborough County Long Range Transportation Plan updates (every 4 years)..
7. Cost of trip will be based on FDOT D-7 construction cost, and ROW cost estimates. The Cost of trip will be adjusted to future year costs using inflation rated published by FDOT.
8. Net external trips for projects will be calculated based on the current ITE Trip Generation Manual. Alternative studies will be based on ITE Trip Generation Handbook methodology.

Next Meeting:

-October 28, 2009 at 9:30am

Note: For more details on this meetings please contact Hillsborough County Transportation and Land Development Review Staff at 813-276-8428