



SECTION VII LMS PLAN MAINTENANCE

A. PLAN MAINTENANCE PROCESS

The Local Mitigation Strategy Working Group will meet quarterly to review the Local Mitigation Strategy and will submit annual updates to the Division of Emergency Management, Department of

Community Affairs no later than the last work day of each January as required by 9G-22.004 (4)(e).

At a minimum, updates shall address:

1. Changes to the hazard assessment;
2. Changes to the project priority list;
3. Changes to the critical facilities list;
4. Changes to the repetitive loss list; and
5. Revision to any maps.

Specific sections updated annually include the list of critical facilities and the repetitive flood loss property list. Each jurisdiction will be responsible for submitting this information to the Chairman of the LMS Working Group no later than December 31st of each year. The LMS Working Group will meet prior to each publication of this document, *The Hillsborough County Local Mitigation Strategy*, but at least quarterly to review, update and revise the LMS as well as the evaluation criteria used in the review process. The annual review would be most effective if held in the spring of each year prior to the beginning of hurricane season, June 1st. In addition, a special meeting of the committee should be convened immediately after any significant event such as a hurricane, destructive tornado, severe hazardous materials spill or any other occurrence where mitigation could benefit the community.

The plan maintenance is part of a continuing assessment performed by local governments of current policies, programs and plans as part of the adopted growth management initiatives, floodplain management strategies and countywide emergency management plans. Any updates to the critical facilities, repetitive flood loss or hazards analysis will be reflected on all maps as required.

B. MONITORING, EVALUATING AND UPDATING THE LMS

The LMS Working Group (LMSWG) will review, update and revise the LMS as well as the evaluation criteria used in the review process and submit to FEMA every five years as required by 44 CFR §201.6(c)(4)(i). Results of the committee's actions will then be distributed to all parties affected by the LMS coordinator. Every five years, or after any significant change, the strategy will be resubmitted to the Hillsborough County Board of County Commissioners, the City of Tampa Board of Commissioners, the City of Plant

City Board of Commissioners and the Temple Terrace Board of Commissioners for re-adoption.

The evaluation criteria should include:

1. Have there been any new mandates from federal, state, or local agencies that require changes to the Local Mitigation Strategy? Any new or changing laws, policies or regulations?
2. Are there any societal developments or significant changes in the community that must be added to the current LMS? Does the LMS still reflect the concerns of the community? Are the demographics the same? Has there been any growth or development in hazard areas?
3. Have there been any changes in funding sources or requirements?
4. Are there any recent technological developments that should be reviewed for inclusion in the LMS document?
5. Should the LMS be updated to include any new forms of hazards or areas of vulnerability within our community?
6. Have there been any changes in the Comprehensive Plan or any other form of standard operating procedure?
7. Have any of the mitigation opportunities been implemented? Are the priorities for implementation the same?
8. What are the recommendations or lessons learned from any major incidents that have occurred during the past year?

When it convenes, the LMS Working Group should first address each of the points in the evaluation criteria to determine if they are still valid and make any adjustments found necessary. When satisfied that the criteria are appropriate, the committee will then compare each of the outstanding mitigation opportunities against the criteria. All existing mitigation opportunities that are determined to still be viable projects will be left standing. All those that are determined to be no longer workable will be set aside for further review and revision or, dropped as no longer feasible. Those projects which have been completed will be identified and included in the Mitigation Accomplishments list.

The community will continue public participation in the plan maintenance process by noticing LMSWG meetings on the County's events calendar and by sending notices to the LMSWG members with date, time and location of meeting. Information regarding the LMS will be furnished at home shows, town hall meetings, on the City and County Planning and Growth Management Department and regional planning council and The Planning Commission websites. The private and community layers of the LMSWG will also disseminate information at neighborhood meetings, CERT training and other outreach activities available.

C. PLAN IMPLEMENTATION / ACTION PLAN

Through the LMS planning process, the Committee identified specific areas where (1) additional information is necessary; (2) additional citizen participation and/or outreach would be welcome; and (3) additional planning and/or analysis is required. Tasks and timelines were developed to ensure the LMS continues to be a viable and implemented document and that the goals and strategies are incorporated into the local day-to-day decision-making process.

1. Enhanced Hazards Analysis (Incorporating TAOS Model results)
 - 1.1. Incorporate the TAOS maps into the local Hazards Mapping System (GIS), where appropriate. (FY2005)
 - 1.2. Review the TAOS methodology and assumptions and amend the strategy, if necessary. (FY2005)
 - 1.3. Develop a model to apply the risk/loss assumptions of the TAOS model to the future land use and determine economic losses using the Spatial Growth Model. Determine if changes in growth policies and/or land development regulations would be cost-effective based on this new information. (FY2006)
 - 1.4. Using the Spatial Growth Model and the results of the TAOS analysis, develop more detailed analyses for each jurisdiction. (FY2006)
2. Vulnerability Assessments
 - 2.1. Conduct Facility Surveys on key critical facilities consistent with HLS-CAM as part of an all-hazards vulnerability assessment. (FY2005-2009)
 - 2.2. Update the critical facilities list annually and incorporate specific data into the data base. Tie mitigation initiatives list to critical facility list where appropriate. (FY2005-2009)
3. Updating Mitigation Initiatives
 - 3.1. Locate the Mitigation Initiatives/ project locations into the countywide and local GIS systems and link with information necessary for project funding, cost-benefit and status. This will provide for a more flexible tool to monitor projects. (FY 2005)
 - 3.2. Identify additional potential funding sources for each project. (FY 2005)
 - 3.3. Revisit each project and link additional hazard specific vulnerability using the TAOS model, as appropriate. (FY2006)
 - 3.4. Revisit the ranking criteria and revise as appropriate. (FY2006)
 - 3.5. Based upon the priority of projects, each jurisdiction will select their top-ranked projects and conduct detailed cost-benefit analyses, as appropriate, as part of the annual update of the LMS. (FY2005-2009)
4. Mitigation Implementation
 - 4.1. Through the Evaluation and Appraisal Review (EAR) of the Local Government Comprehensive Plans, determine the impact of mitigation strategies and identify needed revisions, appropriate. (FY2005)
 - 4.2. Provide a methodology and, if appropriate, adopt local ordinance(s) to assess the impacts of development in the Coastal High Hazard Areas, Floodplains and determine appropriate mitigation. (FY2005-2006)
5. Public Outreach
 - 5.1. Survey residents to determine the success of mitigation outreach and provide recommendations to enhance public participation and awareness.

- 5.2. Support the Citizen Corps and CERT programs with enhanced training and equipment and utilize to increase public awareness and implementation of the mitigation strategies. (FY2004-2009)
- 5.3. Support the Business Subcommittee to increase private sector participation and encourage business continuity planning. (FY 2004-2009)
- 5.4. Continue to update and maintain the LMS Web site (www.HillsboroughLMS.org).

D. CONCLUSION

The Hillsborough County Local Mitigation Strategy is a dynamic document – one that all the jurisdictions in the county have committed to maintain and implement. It is incorporated into the Comprehensive Emergency Management Plan (CEMP), local government comprehensive plans, land development regulations and the Floodplain Management Plans. It is reflected in the local Capital Improvement Plan (CIPs) and the funding programs of the Southwest Florida Water Management District (SWFWMD) and the County Environmental Land Acquisition and Preservation Program (ELAPP). Project applications consistent with the LMS receive priority in funding in federal, state and local preparedness and mitigation programs.

As federal, state and local governments face increased demands for enhanced public safety, awareness and response capabilities as well as continuing budgetary constraints, the LMS will continue to play a greater role in identifying the priorities and a comprehensive strategy to ensure our citizens' security and community viability.

For more information, log on to www.HillsboroughLMS.org