

Appendix X: Board Policy 03.01.06.00

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY - SECTION NUMBER: 03.01.06.00

SUBJECT: DIRECT PURCHASE OF CONSTRUCTION MATERIAL

EFFECTIVE DATE: October 16, 2002

SUPERSEDES: NEW

PURPOSE

The direct purchase of construction-related equipment and materials is designed to reduce costs on construction projects by saving sales tax monies.

AUTHORITY

This policy will be implemented via the Hillsborough County Procurement Policy and Procedures Manual, administered by the Purchasing Department.

POLICY STATEMENT

- A. The County Administrator shall consider the following factors when determining if the direct purchase of construction related equipment and/or material is appropriate: the nature and complexity of the project; applicable laws that prohibit the direct purchase in certain circumstances relative to construction; and, when it is determined to be in the best interest of the County, considering the advantages and disadvantages of direct purchases.
- B. The decision shall be made prior to the solicitation of bids/proposals for construction projects exceeding \$100,000.
- C. The County Administrator may consider utilizing the direct purchase option in one of the following manners: (1) as part of the construction contract, as specified in the bid document; and, (2) outright purchase of equipment or material.

OVERSIGHT RESPONSIBILITY: Purchasing Department

Approved by: Board of County Commissioners:

Approval Date: October 16, 2002