

Procurement Manual Revisions – Version 7

UPDATES TO PREVIOUS VERSION			
CHAPTER NUMBER	START PAGE	PARAGRAPH NUMBER	DESCRIPTION
2	2-1	2.1.0.A	\$1K to \$2.5K
2	2-1	2.1.0.B	\$2.5 to \$5K
2	2-1	2.1.0.C	\$2.5 to \$5K
2	2-1	2.1.1.B	exceeding \$2.5K but not exceeding \$5K
2	2-1	2.1.1.C	exceeding \$5K
2	2-3	2.4.2.C	\$2.5 to \$5K
2	2-5	2.6.1.A	\$2.5 to \$5K
3	3-3	3.3.0.B.c	changed to see Appendix ... Administrative Order 06-08
3	3-3	3.3.0.B.d	changed Appendix to C
3	3-8	3.3.3.B.II	changed Appendix to D
3	3-12	3.4.1.A.III	changed Appendix to B
3	3-12	3.4.1.A.IV	\$1K to \$2.5K
3	3-12	3.4.1.B.1	\$1K to \$2.5K
3	3-13	3.4.1.B.II	changed Appendix to E
3	3-13	3.4.1.B.II.a	\$2.5 to \$5
3	3-13	3.4.1.B.II.a.ii	changed Appendix to B
3	3-13	3.4.1.B.II.a.vi	\$2.5 to \$5
3	3-14	3.4.1.B.II.i	\$1K to \$2.5K and example \$'s
3	3-15	3.4.1.B.II.i.(iv)	updated website link
3	3-15	3.4.1.B.III	exceeding \$5K
3	3-22	3.4.9.B.I.f	added and/or being ...:or
3	3-22	3.4.9.B.I.g	inserted
3	3-23	3.4.9.C.III	changed Appendix to F
3	3-26	3.4.12.A.I	changed Appendix to G
3	3-31	3.5.1.E.II.d	changed Appendix to H
3	3-31	3.5.1.E.II.g	changed Appendix to J
3	3-36	3.5.3	changed Appendix to K and L
4	4-1	4.0.A	\$2.5K per transaction and not to exceed \$5K per day
4	4-1	4.1.0.B	\$1K to \$2.5K

Procurement Manual Revisions – Version 2

UPDATES TO PREVIOUS VERSION			
CHAPTER NUMBER	START PAGE	PARAGRAPH NUMBER	DESCRIPTION
4	4-2	4.2.0.B	changed Supervisor to Manager
4	4-2	4.2.1	changed Supervisor to Manager
4	4-3	4.2.2.A & E	removed and Exhibit
4	4-4	4.2.3.B & D	changed Supervisor to Manager
4	4-4	4.3.0.B	amounts of \$2.5K to \$5K
4	4-4	4.3.0.D	removed and Exhibit, and changed Supervisor to Manager
4	4-5	4.3.0.E	changed Exhibit to 2, and changed Supervisor to Manager
4	4-5	4.3.1.B	changed form 625 to Exhibit to 3 and form 630 to Exhibit 4
4	4-5	4.3.2.A & C	changed Supervisor to Manager
4	4-6	4.3.3.E	removed and Exhibit, and changed Supervisor to Manager
4	4-6	4.3.3.F	changed to Exhibit 1
4	4-6	4.3.3.H & J	changed Supervisor to Manager
4	4-7	4.3.4.C	removed and Exhibit, changed to Exhibit 1, and changed Supervisor to Manager
4	4-7	4.3.4.D	changed Supervisor to Manager
4	4-7	4.3.5.B	changed Exhibit to 6
4	4-8	4.3.6.F.I.b	added Transacting ... and renumbered b & c
4	4-9	4.3.6.F.I.c	added cards or process payments.. Bidder and removed no 3 rd party bidders permitted.
4	4-9	4.3.6.F.I.d	added or third party Bidders
4	4-9	4.3.6.F.II	changed Supervisor to Manager
4	4-9	4.3.6.G	\$1K to \$2.5K
4	4-10	4.3.6.M.II & III	added II & III, then renumbered IV to VII
4	4-11	4.3.6.N.I	\$1K to \$2.5K
4	4-11	4.3.6.N.II	\$2.5K to \$5K
4	4-11	4.3.6.Q	add Purchases of designated ...
4	4-12	4.3.7.J	removed Capital Items and renumbered I to L
4	4-12	4.3.8.B.I.a.i	changed to additional three (3) months
4	4-13	4.3.8.B.I.b	changed to will result in a six (6) month suspension
4	4-13	4.3.8.B.I.b.i	added if training is ...
4	4-13	4.3.8.B.I.b.ii	added if training is ...
4	4-13	4.3.8.B.I.c	changed to Cardholder's third ...

Procurement Manual Revisions – Version 2

UPDATES TO PREVIOUS VERSION			
CHAPTER NUMBER	START PAGE	PARAGRAPH NUMBER	DESCRIPTION
4	4-13	4.3.8.B.I.d	removed d
4	4-13	4.3.8.C & F	changed Supervisor to Manager
4	4-13	4.3.8.E	inserted E and renumbered E to F
4	4-15	4.3.10	inserted Card Consideration Request Process
4	4-17	4.4.1.C	changed Supervisor to Manager
4	4-17	4.4.1.D & F	changed Supervisor to Manager
4	4-17	4.4.2.A	changed Supervisor to Manager
4	4-18	4.4.2.B	changed Supervisor to Manager
4	4-19	4.5.1.F	inserted Invoices and receipts ... the numbers and renumbered G & H
4	4-21	4.5.2.C.III	inserted Ensure that ...Card number and renumbered III to VIII
4	4-22	4.5.2.E.II	inserted Ensure that ...Card number and renumbered II to VIII
4	4-23	4.5.2.G.V & VI	changed Supervisor to Manager
4	4-24	4.5.4	inserted Outstanding Billing Issues
4	4-25	4.5.5.E	changed Exhibit to 5
4	4-25	4.6.0.A.III	removed
4	4-26	4.6.0.F	added see Exhibit ...
4	4-26	4.6.0.G	added Travel expenditures ...
4	4-28	4.9.B	changed Supervisor to Manager
4	4-28	4.10.A	changed Supervisor to Manager
4	4-29	4.16.A	changed Exhibit to 9
4	4-31 – 4-44	Exhibit 1-10	updated
6	6-2	6.1.1.C	changed Appendix to M
6	6-2	6.1.2.B.II	changed Appendix to V
6	6-7	6.6.0.A.I	\$2.5 to \$5K
6	6-9	6.6.1.F	changed Appendix to N
6	6-9	6.6.1.H	changed Appendix to N
6	6-10	6.6.2	changed Appendix to O
6	6-12	6.6.4.F	changed Appendix to P
6	6-14	6.9.A	changed Appendix to Q

Procurement Manual Revisions – Version 2

UPDATES TO PREVIOUS VERSION			
CHAPTER NUMBER	START PAGE	PARAGRAPH NUMBER	DESCRIPTION
6	6-14	6.10.0	changed to Purchase Order or DPO
7	7-1	7.1.B	added The Department ...
7	7-1	7.1.C	added Each Department shall establish...
7	7-1	7.1.D	added Each Department shall prepare...
7	7-1	7.1.E	moved from B
7	7-1	7.1.F	moved from C
7	7-1	7.1.G	moved from D
7	7-2	7.1.H	moved from E , added above in (G) and changed to \$2.5K to \$5K
7	7-2	7.1.I	moved from F , added above in (G) and changed to \$2.5K to \$5K
7	7-2	7.1.J	moved from G
7	7-2	7.1.J.III	changed to Individuals attending ...
7	7-2	7.1.J.IV	added Discipline as ...
7	7-2	7.1.K	added Recurring reports ...
8	8-2	8.1.A.II.d	changed Appendix to R
10	10-4	10.9	changed Appendix to S
12	12-2	12.4.0	changed Appendix to T
14	14-1	14.1.A	changed Appendix to U
15	15-2	15.1.1.A.VII	changed Appendix to M
15	15-2	15.1.2	changed Appendix to W
-	B-1	Appendix B	removed Resolution No., updated Administrative Order, renumbered Appendix B - W
-	C-1	Appendix C	renamed
-	E-1	Appendix E	updated DPO
-	G-1	Appendix G	renamed
-	M-1	Appendix M	renamed
-	N-1	Appendix N	renamed
-	O-1	Appendix O	renamed
-	P-1	Appendix P	renamed
-	Q-1	Appendix Q	renamed
-	U-1	Appendix U	renamed
-	W-1	Appendix W	renamed

Procurement Manual Revisions – Version 2

UPDATES TO PREVIOUS VERSION			
CHAPTER NUMBER	START PAGE	PARAGRAPH NUMBER	DESCRIPTION
-	X-1	Appendix X	added After-the-Fact AD