

Requirements for Driveway Access Permit Applications

(Land development Code – LDC Sections: 6.02.00 & 6.04.00)

Existing House:

- Survey drawings indicating the existing access location.

New House:

- Approved copy from PGM of General Site Plan or Site District Zoning indicating accepted access location.
- Survey drawings with legal description indicating approved access connection.

Multi-Residential:

- Approved Site Plan with legal survey description to indicate accepted access locations for each lot and a copy of the PGM approval letter.
- Copy of the legal agreement for “ingress / egress” or “driveway easement” with a minimum width of 20-feet.

“Flag” Lots:

- Approved Site Plan with legal survey description to indicate accepted access locations for each lot and a copy of the PGM approval letter. The LDC specifies a minimum easement width of 20-feet for access by a single lot, but a greater width is required for multiple lots (30-feet minimum is required for potential access up to 4 lots). Greater than 4 lots are considered commercial and will require PGM Permits.