

BOARD OF COUNTY COMMISSIONERS



Chairman
Jim Norman, District 5

Vice Chairman
Ken Hagan, District 2

Rose V. Ferlita, District 1
Kevin White, District 3
Al Higginbotham, District 4
Brian Blair, District 6
Mark Sharpe, District 7

Patricia G. Bean
County Administrator

Renée Francis Lee
County Attorney

Kathleen J. Mathews
Internal Performance Auditor

January 25, 2007

Dear Transportation Task Force Member:

The Hillsborough County Transportation Task Force is ready to begin its work. I thank you for dedicating your time and energy to this challenging initiative. Your participation will help us reach our first milestone -- bring recommendations to the Board of County Commissioners to be considered in this year's bi-annual budget process. The Proposed Scope and Time Frame should provide helpful perspective on our process.

The first meeting is scheduled for January 29, 2007 from 1:30 to 4:00 pm. It will be held at the Frederick B. Karl County Center located at 601 East Kennedy Boulevard, Tampa, Florida 33609. Directions and parking information are included in your back-up package.

I request that you bring your ideas on how to address the transportation problem to the meeting. We will hit the ground running so that our recommendations are ready in early June 2007. Also, bring your calendars so that we can schedule additional meetings.

If you have any questions regarding this first meeting, please contact Lucia Garsys, Officer for Strategic Management Initiatives. She can be reached at 272-6214. Or, contact Sandra Pinol, Administrative Assistant at 276-8785.

I look forward to working with you on this initiative that has such a direct impact on all of us in Hillsborough County.

Sincerely,

Ken Hagan, Chairman
Transportation Task Force
Vice-Chairman, Board of County Commissioners, District 2

P. O. Box 1110 Tampa, Florida 33601
Phone: (813) 272-5660

www.hillsboroughcounty.org

An Affirmative Action/Equal Opportunity Employer

Transportation Task Force
Chair, Ken Hagan
Hillsborough County Commissioner, District 2

Monday, January 29, 2007
County Center, 26th Floor
1:30 – 4:00 p.m.

A G E N D A

1. Welcome Commissioner Ken Hagan
2. Organizational Issues Lucia Garsys, Officer
Strategic Management Initiatives
 - Suggested calendar
 - Contact information
 - Meeting location
3. Sunshine Law Mary Helen Farris, Managing Attorney
4. Funding Discussion Commissioner Ken Hagan
5. Idea Generation Facilitator
6. Public Comment Commissioner Ken Hagan
7. Adjournment Commissioner Ken Hagan

Hillsborough County Transportation Task Force
Proposed Scope and Initial Time Frame
January 24, 2007

Scope and Purpose

A task force has been created to provide recommendations to the Board of County Commissioners on ways to improve transportation in Hillsborough County.

Phase One will be an intense, six-month endeavor culminating in recommendations to the Board of County Commissioners in the early Summer of 2007. The first phase's time frame is intentionally short in order to allow the recommendations to be considered in this year's bi-annual budget process. This phase is anticipated to focus on Hillsborough County issues. Regional issues are intended to be addressed in the subsequent phase. Phase Two will begin in the Fall of 2007 and will focus on longer term transportation recommendations.

Approach

The goal of Phase One is to obtain concrete ideas that will result in practical recommendations. Professional facilitators may be used to generate ideas, categorize and prioritize them. At subsequent meetings, staff will provide an assessment of the ideas including any pros and cons. This would be a critical evaluation to determine if there are any implementation implications. It would **not** be in-depth analysis at this point, just a review to determine if the idea has merit to become a recommendation to the Board of County Commissioners. Public input will be solicited at the meetings to gain additional ideas as well.

A Transportation Task Force Web Page will provide information on the calendar of meetings, agendas, meeting minutes and other pertinent information.

Meetings

Approximately 6 – 8 meetings are anticipated during Phase One, averaging about one meeting every two to four weeks. The time of meetings may alternate from daytime hours to evening hours to provide flexibility to the task force members. All meetings will be conducted in accordance with Sunshine Law requirements.

An agenda will be prepared in advance of each meeting and distributed to the task force members. A summary of each meeting will also be maintained with the attendance of members, key comments and actions for follow-up. This summary will be approved by a vote of the task force.

Membership

A Task Force of twenty-one members was approved by the Board of County Commissioners on January 23, 2007. The composition of the task force provides for diverse views and perspectives to ensure a consideration of many opinions, yet is manageable. Seven of the members represent the Board of County Commissioners – one representative for each Board member. Each of the three municipalities is represented on the task force. Other members represent a demonstrated interest in and knowledge of the high level transportation issues in the community. Each member of the task force will be subject to the Sunshine Law.

Staff support

A staff technical advisory committee will be available to support the task force. In addition to Hillsborough County staff to include transportation and funding perspectives, other staff support may be necessary from HARTline, FDOT and other transportation and related entities.