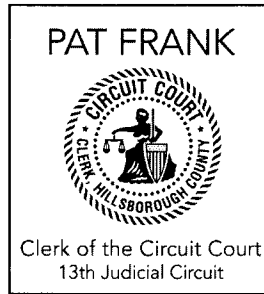


R13-171

RESOLUTION

R13-171



MEMORANDUM

DATE: November 14, 2013

TO: Brandon Wagner, Government Services Administration

FROM: *KR* Kimberly Richards, Associate Director, BOCC Records/VAB

SUBJECT: Resolution – Amending, Restating and Superceding Resolution R03-070, Creating and Establishing the Hillsborough County Commission on the Status of Women

Attached is an executed copy of subject resolution, Resolution R13-171, approved by the Board on November 6, 2013.

We are providing a copy to you for further handling.

bam

Attachment

cc: Board files (orig.)
Mary Helen Farris, Managing Attorney
Debbie Cooney, County Attorney's Office
Beth Pytlik, Government Services Administration
Jean Morgan, Government Services Administration
Nancy Milam, County Attorney's Office
Sharon Sweet, BOCC Records



Agenda Item Cover Sheet

Agenda Item N° B-14

Meeting Date November 06, 2013

Consent Section Regular Section Public Hearing

Subject: Commission on the Status of Women Proposed Resolution Revisions

Department Name: Government Services Administration

Contact Person: Beth Pytlik or Brandon Wagner Contact Phone: 276-2640

Sign-Off Approvals:

Helene Marks <small>Assistant County Administrator</small>	<u>10/24/2013</u> <small>Date</small>	Jack Carlisle <small>Department Director</small>	<u>10/17/2013</u> <small>Date</small>
Tom Fesler <small>Management and Budget – Approved as to Financial Impact Accuracy</small>	<u>10/24/2013</u> <small>Date</small>	Mary Helen Farris <small>County Attorney – Approved as to Legal Sufficiency</small>	<u>10/17/2013</u> <small>Date</small>

Staff's Recommended Board Motion:
 Adopt the proposed Commission on the Status of Women Resolution revisions, which increases membership, amend quorum requirements, and expand duties and powers to better reflect current focus and operations, and increase membership diversity.

Financial impact is limited to staff time on the drafting of these proposed revisions, which is already included in the FY 14 adopted budget.

Financial Impact Statement:
 Financial impact is limited to staff time on the drafting of these proposed revisions, which is already included in the FY 14 adopted budget.

Background:
 The Commission on the Status of Women (COSW) was created by the Board of County Commissioners in 2003 pursuant to Resolution No. R03-074, which has received two revisions, R04-174 in 2004 and R07-059 in 2007.

The current proposed resolution changes would amend the following:
 Increase membership from 13 to 15 members, extending invitations for membership to Hillsborough

*R13-171 (1orig) Higginbotham/Murman
7 to 0*

Community College and the University of South Florida

Correct the title of three organizations already represented on the COSW

Allow the COSW to submit potential organizations for membership invitations to the BOCC

Modify quorum requirements from the current seven members, to reflect 50% plus one of current membership

Allow the COSW to establish annual goals and adopt a budget to implement the goals, and to monitor the progress of the goals set

List Attachments:

Proposed Resolution Changes to R03-074, R07-059, R04-174, and R03-074

RESOLUTION NO. R13-171

A RESOLUTION OF THE HILLSBOROUGH COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING, RESTATING AND SUPERCEDING RESOLUTION R03-070, CREATING AND ESTABLISHING THE HILLSBOROUGH COUNTY COMMISSION ON THE STATUS OF WOMEN; PROVIDING FOR A FIFTEEN (15) MEMBER COMMISSION; PROVIDING TERMS OF OFFICE AND QUALIFICATIONS; PROVIDING ORGANIZATION AND PROCEDURES OF THE COMMISSION; REQUIRING THE ADOPTION OF AN ANNUAL WORK PROGRAM; PROVIDING FOR FUNDING; PROVIDING DUTIES AND POWERS OF THE COMMISSION; PROVIDING FOR THE LIMITATION OF THE POWERS OF THE COMMISSION TO THOSE OF A PURELY ADVISORY, VOLUNTARY AND PERSUASIVE BODY; PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA:

Upon motion of Commissioner Higginbotham , seconded by

Commissioner Murman , the following Resolution was adopted on

the 6th day of November , 2013, by a vote of 7 to 0 ,

Commissioner(s) _____ voting "No".

Section 1. SHORT TITLE, This resolution shall be known and may be cited as "The Hillsborough County Status of Women Resolution"

Section 2. COMMISSION ON THE STATUS OF WOMEN. The Hillsborough County Commission on the Status of Women is hereby created and established.

Section 3. MEMBERSHIP, TERMS AND QUALIFICATIONS.

a.) The Commission shall consist of 15 members. Each member shall serve a four year term but initial appointments shall be staggered. A member may be reappointed but no member may serve for more than eight consecutive years.

(1.) Each County Commissioner shall appoint one member of the Commission. The Commissioner appointed members shall serve for the term of the appointing County Commissioner. When a County Commissioner is no longer in office that County Commissioner's appointee shall continue to serve on the Commission

until such time as the new County Commissioner reappoints that member or a new appointment is made to that position.

(2.) The Boards of Directors of the following organizations shall each provide a nomination to the Board of County Commissioners to serve on the Commission:

The Greater Tampa Chamber of Commerce
The Centre
League of Women Voters of Hillsborough County
The Spring
Hispanic Professional Women's Association, Inc.
National Council of Negro Women
University of South Florida
Hillsborough Community College

b.) Members of the Commission shall be residents of Hillsborough County and shall reflect the diversity of the County.

c.) Members of the Commission shall serve without compensation but may be reimbursed for per diem and travel expenses pursuant to Section 112.061, Florida Statutes,

d.) Members of the Commission may be removed by the Board of County Commissioners without cause at any time. Members who fail to attend three (3) consecutive regularly scheduled meetings of the Commission without prior approval of the chairman shall be removed from the Commission upon certification of the Commission's chairman to the Board of County Commissioners. Vacancy shall be filled for the remainder of a term in the same manner as the original appointment.

e.) From time to time the COSW may submit a request to the BOCC to consider the addition of COSW-identified organizations for inclusion on the COSW.

Section 4. OFFICERS, BYLAWS AND MEETINGS.

a.) OFFICERS AND BYLAWS: The members of the Commission shall annually select a chairman from among their membership. The chairman shall preside over the meetings of the Commission. The Commission shall adopt and from time to time amend by-laws which shall identify additional officers, if any, required for the efficient operation of the Commission and shall include a schedule of meetings. Unless in conflict with the by-laws, Robert's Rules of Order shall govern the conduct of meetings.

b.) MEETINGS: The Commission shall meet at least ten (10) times a year and may meet more often. Meetings shall be noticed, open to the public and minutes shall be kept. Minutes of the Commission shall be filed with the clerk to the Board of County Commissioners. Emergency meetings may be called by the chairman or by four members of the Commission. Meetings of the

Commission will be staffed by County Administration. Quorum shall reflect 50% plus one (1) of the current membership.

Section 5. WORK PROGRAM AND FUNDING.

Annually the Hillsborough County Commission on the Status of Women shall adopt a Work Program for approval by the Board of County Commissioners. The Board of County Commissioners may, at its discretion, appropriate funds for administrative expenses of the Commission on the Status of Women in an amount not to exceed \$10,000 per year.

Section 6. DUTIES AND POWERS OF THE COMMISSION.

The Commission shall have the following duties, function, powers and responsibilities:

- a.) To serve in an advisory capacity to the County Commission, the County administration, the community, and all agencies and persons in Hillsborough County, Florida, in respect to all matters pertaining to the status of women, including but not limited to discrimination against women, employment of women, education of women, establishment of day care centers in the community, and attitudes towards women in the community, not including abortion, and to make periodic reports and recommendations to these bodies in respect to such matters.
- b.) To make a continuing study of all existing county institutions, facilities and services, and programs dealing with women or affecting women, and consider the future needs of this County in respect to such institutions, facilities, services and programs.
- c.) To serve as liaison between the County Commission and the County administration, and consult with representatives of said bodies from time to time as requested and necessary in order to carry out the commission's duties and functions.
- d.) To make studies and have studies made of the problems of discrimination against women employees, increasing the availability of part-time employment for women, establishment of day care centers in the community, and attributable changes towards women in the community and to formulate and recommend plans and programs for the coordination of the activities of all governmental entities and non-governmental agencies dealing with these problems.
- e.) It is the express purpose of this commission to serve as a medium for responsible persons to utilize and consult with in attempting to understand and solve the many complex problems involved with dealing with the status of women, and to make findings and recommendations to the County Commission and the County administration regarding such matters as are presented to the commission.
- f.) In addition, the Commission will undertake the study and analysis of:
 - The socio-economic factors that influence the status of women
 - The development of individual potential
 - The encouragement of women to utilize their capabilities and assume leadership roles

- The coordination of efforts of numerous organizations interested in the welfare of women
- The identification and recognition of contributions made by women to the community
- The implementation of paragraphs (1)-(5) where working conditions, financial security, and legal status of both sexes are improved

g.) The Commission shall establish annual goals and adopt a budget to implement those goals.

h.) The Commission shall monitor the progress of its goals.

i.) To perform such other duties as may from time to time be assigned to it by the Board of County Commissions.

Section 7. LIMITATION OF POWERS.

The powers and jurisdiction of the commission shall be purely advisory, voluntary, and persuasive. The commission shall not have any power or authority to subpoena or compel the attendance of witnesses. The commission shall have no power to appoint county officers or employees or to make policy decisions, or to manage, control or administer institutions or programs relating to the status of women in Hillsborough County.

Section 8. EFFECTIVE DATE.

This resolution shall be effective upon adoption.

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

I, Pat Frank, Clerk of the Circuit Court and Ex - Officio Clerk to the Board of County Commissioners, do hereby certify that the above and foregoing resolution is a true and correct copy of a resolution adopted by the Board of County Commissioners of Hillsborough County, Florida, in its public meeting of November 6, 2013, as the same appears on record in Minute Book 450 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 12th day of November, 2013.

PAT FRANK, CLERK OF THE CIRCUIT COURT

By: Micah K. Di
Deputy Clerk



Approved as to form
and legal sufficiency:

By: Mary Helen Farris
Mary Helen Farris, General Counsel, County Attorney's Office