Hillsborough County Florida

Department of Children's Services
Child Care Licensing Division

CHILD CARE CONSULTATION (PARTS I & II)
REGISTRATION FORM

Hillsborough County Ordinance requires the owner and or operator of a child care facility to complete a 2 part consultation class prior to initial licensing. All first time directors/operators are also required by law to complete Part II of this consultation within 90 days of employment. The fees for these consultation classes are as follows:

- $60.00 for Parts I & II
- $30.00 for Part II only

*Note – all fees are per person, non-refundable and must be made in form of check or money order payable to **B.O.C.C.** and mailed to **Hillsborough County Child Care Licensing – 3152 Clay Mangum Lane – Tampa, FL 33618**. The applicable fee and completed form must be received in order for the Child Care Licensing Office to process your request and sign you up for the next available consultation class(es).*

REGISTRATION INFORMATION
(PLEASE PRINT CLEARLY)

NAME: _____DATE:_____

ADDRESS : _____

CITY/STATE/ZIP : _____

PHONE NUMBER: _____ E-MAIL: _____

PLEASE CHECK ONE:

_____CONSULTATIONS PARTS I & II *($60.00)* _____ CONSULTATION PART II (ONLY) *($30.00)*

Please complete the following:

1) What is your role in the child care facility? _____
2) Do you have experience working in child care? _____
3) Have you ever owned/operated a child care facility/family child care home?_____
4) If yes, what training have you received?

_____
_____

5) Do you have a building selected for child care use? _____
6) Do you have a floor plan and a site plan for this building? _____
7) What age groups of children do you plan on serving? _____