



Annual In-service training must be completed in any of the following areas.

1. Health and safety, including universal precautions
2. CPR (If taken within 90 days prior to expiration date)
3. First Aid (If taken within 90 days prior to expiration date)
4. Nutrition
5. Child Development
6. Child transportation and safety
7. Behavior management
8. Working with families
9. Design and use of child oriented space
10. Community, health and social service resources
11. Child Abuse
12. Child care for multilingual children
13. Working with children with disabilities in child care
14. Safety in Outdoor Play
15. Guidance and Discipline
16. Computer Technology
17. Leadership development/program management and staff supervision
18. Age appropriate lesson planning
19. Homework assistance for school age care
20. Developing special interest centers/spaces and environments
21. Literacy
22. Other course areas relating to child care or child care management which the Local Licensing Agency has determined will further the Aims of the training requirements
23. Child care program curriculum and activities for children

This log must be maintained in the employee's file for the purpose of documenting in-service training. The log must be completed in its entirety.