



BUILDING SERVICES SECTION
Application for Temporary Certificate of Occupancy, Electrical Release and/or Commercial Stocking

Building Permit # _____

Owner: _____ Address: _____

Project Name: _____ Address: _____

Conditional / Temporary Certificate of Occupancy \$154.00
 Date of Request: _____ Projected Date of Completion: _____
 Areas Requested for Occupancy: _____
 Reason for Request: _____
 Identify Incomplete Work: _____

1. Hillsborough County Construction Code 111.3 provides for issuance of Temporary Certificate of Occupancy (TCO) to use a portion or portions of a structure prior to the completion of the entire structure if the Building Official finds that portions of the building may safely be occupied prior to final completion of the building final. Prior to the issuance of a TCO, a \$154.00 issuance fee must be paid.
2. Hillsborough County Building Services Division may suspend or revoke the TCO if it is determined that the building is in violation of any Hillsborough County Code or Regulation.
3. Prior to the expiration of the TCO, it is the responsibility of the Contractor to request required inspections for completion of permitted work. Approved final inspections are required by all applicable trades and departments prior to the issuance of a Certificate of Occupancy. If uncompleted work cannot be finished during the duration of the TCO, reapplication and a fee of \$15400 is required.
4. The TCO shall not be valid until acceptable inspections are completed, applicable fees are paid, the Certificate is signed by the Building Official or designee, and the Certificate has been posted in the occupied area.
5. Temporary approvals are valid for a maximum of thirty (30) calendar days and shall become null and void.

Temporary Power \$77.00
 Date of Request: _____ Not to Exceed: _____ days
 Type of Occupancy: _____ Date Released: _____

In consideration of the above release of temporary power, the undersigned agrees that no tenants or occupants will move into said structure until all inspections have been completed and approved and a Certificate of Occupancy by Hillsborough County has been issued. I understand that if I am in violation, I may be cited and fined for every day the structure is illegally occupied and the Temporary Power may be revoked.

Commercial Stocking Request \$154.00
 Date of Request: _____ Projected Date of Completion: _____
 Areas Requested for Stocking: _____

 Items to be Stocked: _____

Check One: As the Contractor or Authorized Agent, I fully understand and agree to conform to the provisions of this application and any conditions associated with approvals.

Signature of Contractor or Authorized Agent: _____

Contractor Name/License #: _____
 PRINT Name License #

Address: _____
 City State ZIP

To be Completed by Building Services Division Staff

Approved Comments: _____
 Disapproved _____

PRINT Name Signature Date