Permit Requirements
Residential Pool

All required documents may be emailed to permitting@hillsboroughcounty.org

- **Building Permit completed** [application](#).

- **Site Plan** – Two (2) copies to scale showing all structures including proposed pool with the setbacks to the property lines. Pool equipment must also be shown with the setbacks. (One (1) copy if 11” x 17” or smaller). Plans to state “No trees, trees within an environmentally sensitive area, or any tree 12” or greater in trunk diameter 4.5’ above the ground surface have been removed unless an exempt species as defined in Land Development Code Article 12.01, Definitions. *Note: If submitting digitally, only one (1) copy is required.*

- **Pool Layout drawing** (with dimensions) – Two (2) copies. (One (1) copy if 11” x 17” or smaller)
  *Note: If submitting digitally, only one (1) copy is required.*

- **Signed and Sealed Engineered Plans** – Two (2) sets. (One (1) set if 11” x 17” or smaller)
  Must comply with the following:
    Plans to include the methods of compliance with child protection barrier requirements, from inside and outside of home.
  - FBC 6th Edition (2017) - Residential, R322.2.5 – Pools in flood hazard areas
  - FBC 6th Edition (2017) - Energy Conservation, R403.10 – Pool and permanent spa energy consumption. (All mandatory Sections R403.10.1 through R403.10.5)
  - [Florida Statute 515](#)
    *Note: If submitting digitally, only one (1) copy is required.*

- **Notice of Commencement** – A recorded certified copy of the [Notice of Commencement](#) in accordance with [Section 713.13](#) of the Florida Statutes is required to be submitted prior to the first inspection.

- **Subcontractor Verification Form**