



### BUILDING PERMIT REFUND REQUEST

Written refund requests must be submitted within **60 days** of permit issuance and construction must not have commenced. The applicant will receive a refund of 50% of the original permit fees (not including radon and landscaping fees, which are non-refundable). Refunds are not issued for fees \$100 or less, with the exception of clerical errors resulting in overpayment. Clerical errors are eligible for a refund of 100% of the overpayment amount. Written request must be submitted within one year from the date of the occurrence. **Please send an email to [kindredl@HCFLGov.net](mailto:kindredl@HCFLGov.net) if you have questions concerning permit refunds.**

If you are requesting refund of impact fees, please call: **813-276-8305**.

**A copy of the receipt (plus credit card receipt if paid by credit card, copy of check/money order if paid by cashier's check or money order, or copy of canceled check if paid by personal or business check) must be attached to this form to receive a refund.** The refund will only be issued to the business or person that issued the original check (or the authorized user named on the credit card).

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**Name of Business or Individual Account on which Check was Drawn or Authorized Credit Card User:**

\_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Business Phone \_\_\_\_\_

Reason for requesting the refund: \_\_\_\_\_

\_\_\_\_\_

Permit Number \_\_\_\_\_ Receipt Number \_\_\_\_\_

Examination Fee \_\_\_\_\_ License Fee \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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**FOR BSD OFFICE USE ONLY**

Index Code/Subobject: \_\_\_\_\_ Amount: \_\_\_\_\_

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Index Code/Subobject: \_\_\_\_\_ Amount: \_\_\_\_\_

Index Code/Subobject: \_\_\_\_\_ Amount: \_\_\_\_\_

Document Number: \_\_\_\_\_ Total Refund: \_\_\_\_\_

Section Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Department Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_