



BUILDING PERMIT REFUND REQUEST

Written refund requests must be submitted within **60 days** of permit issuance and construction must not have commenced. The applicant will receive a refund of 50% of the original permit fees (not including radon and landscaping fees, which are non-refundable). Refunds are not issued for fees \$100 or less, with the exception of clerical errors resulting in overpayment. Clerical errors are eligible for a refund of 100% of the overpayment amount. Written request must be submitted within one year from the date of the occurrence. Please send an email to kindredl@HCFLGov.net if you have questions concerning permit refunds.

If you are requesting refund of impact fees, please call: **813-276-8305**.

A copy of the receipt (plus credit card receipt if paid by credit card, copy of check/money order if paid by cashier's check or money order, or copy of canceled check if paid by personal or business check) must be attached to this form to receive a refund. The refund will only be issued to the business or person that issued the original check (or the authorized user named on the credit card).

Name of Business or Individual Account on which Check was Drawn or Authorized Credit Card User:

Business Address _____

City _____ State _____ ZIP _____

Business Phone _____

Reason for requesting the refund: _____

Permit Number _____ Receipt Number _____

Examination Fee _____ License Fee _____

Signature of Applicant _____ Date _____

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Index Code/Subobject: _____ Amount: _____

Index Code/Subobject: _____ Amount: _____

Index Code/Subobject: _____ Amount: _____

Index Code/Subobject: _____ Amount: _____

Document Number: _____ Total Refund: _____

Section Manager Approval: _____ Date: _____

Department Director Approval: _____ Date: _____

cc: Team Leader, Structural Review Intake Team
Patti English,