



DEVELOPMENT SERVICES DEPARTMENT

Right of Way Permitting

Refund Request

PLEASE READ THE FOLLOWING PRIOR TO COMPLETING THIS FORM:

Written refund requests must be submitted within sixty (60) days of permit issuance and construction must not have commenced for applicant to receive a refund of the original permit fees (not including the base application fee which is not refundable).

Questions concerning permit refunds should be addressed to Manager, Permit Intake & Processing at 274-6500.

**THE ORIGINAL VALIDATED RECEIPT
MUST BE ATTACHED TO THIS FORM TO RECEIVE A REFUND.**

ISSUE REFUND TO (PERSON OR BUSINESS): _____

ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP: _____

REASON FOR REFUND: _____

NAME OF BUSINESS OR INDIVIDUAL CHECK WAS DRAWN ON: _____

PERMIT NUMBER: _____ RECEIPT NUMBER: _____

CREDIT CARD NUMBER (if card is to be refunded): _____ Exp. _____

SIGNATURE OF APPLICANT: _____ DATE: _____

ROW MANAGEMENT SECTION USE ONLY

REVENUE CODE: _____ TOTAL REFUND: _____

PERMIT INTAKE PROCESSING MANAGER: _____ DATE: _____

SECTION MANAGER: _____ DATE: _____

DIVISION DIRECTOR: _____ DATE: _____

**DEVELOPMENT SERVICES DEPARTMENT
Right of Way Permitting
601 E. Kennedy Blvd; 19th Floor • Tampa, FL 33601
Phone (813) 274-6500 Fax (813) 307-4443**