

## MEETING NOTES

Hillsborough County LMS Working Group Meeting

Thursday September 17, 2020; 1:30 PM

Via GoTo Webinar

### Attendees

Facilitators: Troy Salisbury, Monica Martin

Committee Members: Elizabeth Dunn, Kevin Moran, Bart Weiss, Gene Henry, Christina Hummel, Derek Doughty, Barbara Spaulding, Shawn College, Ben Allushuski, Angie Leslie, Matthew Goolsby, Kyle Dollman, Andrea Roshaven, Garry Lisiewski, Bill Twaite, and Allison Yeh.

Guests: Chris Zambito, Elie Araj, Kayla Smart, Joe Mastandrea, Randy Goers, and Manuel Perotin.

### I. Welcome

#### a. *Introductions*

Meeting started at 1:30 p.m.

Monica Martin was introduced as the new Hazard Mitigation Coordinator who will be working with the Local Mitigation Strategy (LMS).

#### b. *Review of Governance & Membership Roster*

Troy Salisbury briefly reviewed the LMS Working Group (WG) Governance documents (located in Appendix H in LMS) including the responsibilities of the members, general membership rules, attendance/voting requirements, and the need to update the membership roster.

Document review included the following: membership is open to all and it voluntary; the LMS WG reviews content of the LMS and provides assistance to draft community-wide mitigation measures to disasters; and members are required to attend at minimum two of the four quarterly meetings in order to be in good standing and have the ability to vote.

Mr. Salisbury advised the Committee's bylaws will be adhered to and the membership roster will be revised & attendance will be monitored moving forward. He read out the attendance roster, by request, and advised a membership date e-mail will be forwarded to everyone on the e-mail distribution list, which will require everyone to update their information and advise how they would like to participate with the committee (voting vs. non-member) & their notification preference as the Committee moves forward. Mr. Salisbury advised the intent is to work directly with the voting members in-between meeting times to advance the goals noted within the LMS.

#### c. *Election Announcement for January (Chair and Vice-Chair)*

Mr. Salisbury suggested to elect officers during the next meeting, scheduled tentatively for January 2020. (*Note: This meeting was scheduled for November 17, 2020 at 1:30 pm*)

**d. *Approval of Minutes (Previous Meeting)***

Minutes were approved (Motion to approve: Gene Henry, 2<sup>nd</sup> Barbara Spaulding, Approved unanimously)

**II. *Local Mitigation Strategy (LMS) Approval & Adoption***

**a. *Multi-jurisdictional approval and adoption***

Ms. Martin advised the LMS update has been approved and adopted. Ms. Martin and Mr. Salisbury acknowledged the Committee was very instrumental in getting it approved/adopted and special thanks was given to Chris Zambito, Christina Hummel and Mr. Henry for their help.

**b. *Press Release/News Story***

Ms. Martin advised both herself and Mr. Salisbury are currently working with Communications to get a press release/new story posted on the Hillsborough County website. Ms. Martin advised she will keep the Committee updated and forward the link to the article once it has been posted.

**III. *Potential Grant Projects***

**a. *County sponsorship of the Port Tampa Bay's Resilience Planning Grant (RPG) Project – INFORMATION ONLY***

Mr. Salisbury advised this grant is being done through the County because it is required to be submitted by a municipality or a county government. He noted the Port of Tampa Bay is working with Applied Sciences, and Mr. Henry is working there & assisting with this grant.

Mr. Henry emphasized this grant is truly a collaborative project. The Port of Tampa Bay has come together with Hillsborough County to foster a greater partnership and work towards making the community more resilient. They will be looking at: future conditions along with sea level rise (SLR) and its impacts on the surrounding significant services, as well as the immediate surrounding areas; and will be looking at the LMS and the Community Vulnerability Study; will be reviewing the recently completed resiliency grant done by Applied Sciences did with the City of Tampa and the Storm Surge Contamination Study. He noted they will look at the impacts from the various forms of flooding to the Port of Tampa Bay so they can have a better idea and adapt strategies and adaptation strategies to move forward.

**b. *Moyse's FMA Grant Mitigation Reconstruction Project – ACTION ITEM***

Bill Waite advised the Engineering & Operations Department have two clients, Moyse and DeMott, and both have homes that have flooded. He highlighted one application is proposed for the Flood Mitigation Assistance Program and the new program Building Resilient Infrastructure and Communities (BRIC), which will be for design and engineering for future submittal to the Flood Mitigation Assistance (FMA). Mr. Waite advised his team is helping to create and submit the applications, as well as test out BRIC to see if they can get it pushed through. He noted the client does have the ability

to come back and request the FMA. They are setting the account up for the BRIC application with the FMA grant as a backup.

Mr. Waite advised the initial grant application for Mr. Moyses was submitted & approved but failed to get a time extension approved by FEMA. Therefore, the award is being withdrawn. Mr. Waite explained Mr. Moyses now needs a new application to move forward. Regarding Mr. DeMott, Mr. Waite explained the applicant applied last year and it was not awarded due to discrepancies with the cost analysis and the County became aware of that in June (2020).

Item was approved (Motion to approve: Mr. Henry, 2<sup>nd</sup> Tom Aderhold, Approved unanimously)

**c. *DeMott's Design Project – BRIC Grant (approximately \$25,000) or FMA (approximately \$400,000) – ACTION ITEM***

See notes above.

Item was approved (Motion to approve: Mr. Henry, 2<sup>nd</sup> Ms. Spaulding, Approved unanimously)

**d. *City of Tampa - Lower Peninsula Northwest Stormwater Improvements Project – ACTION ITEM***

Ben Allushuski advised both City of Tampa projects are the same and are within a few blocks from each other. The Lower Peninsula Northwest Stormwater Improvements project area is located south of Euclid Ave in South Tampa, all the way down to the airport base. The Lower Peninsula Central Stormwater Improvements project area is located off of Manhattan Ave and the Hillsborough County schoolboard property. He advised the projects were born from the cooperatively funded project with the Water Management District a few years ago as an alternative analysis project. Mr. Allushuski advised the City is now putting these two projects up for future funding. Both projects include property acquisition of repetitive loss properties to construct retention ponds and pump stations in the future to provide flood reduction. He advised Applied Sciences did both analyses and both came back with favorable benefit cost ratios, making them great projects to move forward with. Mr. Allushuski also noted they will pursue co-funding opportunities with the Water Management District for the construction of these projects in the future, if that is an option.

Item was approved (Motion to approve: Mr. Moran, 2<sup>nd</sup> Mr. Doughty, Approved unanimously)

**e. *City of Tampa - Lower Peninsula Central Stormwater Improvements Project – ACTION ITEM***

See notes above.

Item was approved (Motion to approve: Mr. Moran, 2<sup>nd</sup> Mr. Aderhold, Approved unanimously)

\* As the meeting transitioned over to Old/New Business, Ms. Martin made an announcement to the group, starting Kyle Dollman is the new Floodplain Manager for the county and both Ms. Martin & Mr. Salisbury welcomed him.

#### **IV. Old/New Business**

##### **a. *LMS and LMS WG Webpages***

Ms. Martin advised the LMS link under Emergency Management and the accompanying LMS WG link had both been updated. She asked the Committee to contact her with any input/suggestions/etc. as to what could be added next on these webpages to help the community at-large.

##### **b. *Yearly LMS Report – Due January 30, 2021***

Mr. Henry inquired about when the LMS WG will vote on the yearly LMS report, as the report is due in Tallahassee by end of January and the next LMS WG meeting is tentatively scheduled for January & the Committee also need to elect a Chair and Vice-Chair before doing so. Mr. Salisbury advised these suggestions will be considered and once the process is determined, the group will be updated of the plan to move forward.

#### **V. Announcements/Activities**

##### **a. *None***

#### **VI. Future Meetings**

##### **a. *Next meeting tentatively scheduled for January 14, 2021 at 1:30 p.m.***

Mr. Salisbury advised an e-mail invite will be sent shortly and the next meet will most likely be online.

#### **VII. Last Comments**

a. Manuel Perotin asked Mr. Allushuski for clarification – if the City of Tampa projects are acquisitions and the intention is to put pump stations there in the future. Mr. Allushuski confirmed that is the intention, to dig a pond and then put a pump station. Mr. Perotin advised Mr. Allushuski to check with the State regarding programmatic requirements (look in detail in FEMA's FMA guidance, as non-allowable land uses of open space once you do the acquisition, includes pumping and switching stations). Mr. Allushuski noted he will check.

b. Ms. Martin thanked Andrea Roshaven from Communication for creating a short, vanity URL for the LMS webpage ([www.HCFLGOV.NET/lms](http://www.HCFLGOV.NET/lms)), which goes directly to the webpage.

- c. Randy Goers suggested a letter could be sent out to the CEOs of the organizations re-informing them of the LMS and asking for them to designate a leader/person to participate - that might raise the accountability of their members. Mr. Salisbury acknowledged that was a very good idea.
- d. Mr. Henry asked if the LMS Coordinator could take the lead if the Chair and Vice-Chair are not elected/present. Mr. Salisbury advised yes, and the intention is with the next meeting to elect the next Chair and Vice-Chair & they will take over the meeting with Ms. Martin helping to organize the meeting and with facilitation measures.

**VIII. *Adjournment***

- a. Meeting was adjourned at 2:30 p.m. (Motion to adjourn – Mr. Henry, 2<sup>nd</sup> Ms. Spaulding, Approved Unanimously)