

MEETING NOTES

Hillsborough County LMS Working Group Meeting

Tuesday November 17, 2020; 1:30 PM

Via GoTo Webinar

Attendees

Facilitators: Troy Salisbury, Monica Martin

Committee Members: Elizabeth Dunn, Whit Remer, Kevin Moran, Bart Weiss, Gene Henry, Christina Hummel, Derek Doughty, Barbara Spaulding, Ben Allushuski, Angie Leslie, Matthew Goolsby, Kyle Dollman, Andrea Roshaven, Bill Twaite, Tom Aderhold, Colleen Marshall, Clay Hollis, Daniel Gessman, Jose DeJesus, Steven Castonguay, Simon Bollin and Allison Yeh.

Guests: Chris Zambito, Kayla Smart and Manuel Perotin.

I. Welcome

a. Introductions and Attendance

Meeting started at 1:30 p.m. The Chair, Elizabeth Dunn, introduced herself and attendees introduced themselves during roll call.

b. Discussion/Approval of Previous Minutes

Tom Aderhold moved a motion to approve the September 2020 meeting minutes (as is) and Derek Doughty seconded. Motion was approved unanimously.

c. Review of Updated Membership Roster and Review of Governance (Quorum)

Ms. Dunn provided a copy of the latest membership roster, asked members to review the updates, and advised attendees if they would like to be added (as either a voting member or receive pertinent e-mails only) to contact Monica Martin. Ms. Martin reviewed attendance requirements for voting members (per the governance) and advised the roster will reflect the attendance moving forward (January 2021).

d. Election for Chair and Vice-Chair

Troy Salisbury advised the committee had two officer positions up for election. Ms. Dunn, Instructor, College of Public Health – University of South Florida, volunteered to continue as Chair and Whit Remer, Sustainability & Resilience Officer, Office of the Chief of Staff – City of Tampa, volunteered to be the Vice Chair. No one else volunteered and no one was nominated for either of the two positions. Mr. Doughty moved a motion to accept the slate as presented – Ms. Dunn as the Chair and Mr. Remer as the Vice-Chair, and Jose DeJesus seconded. Motion was approved unanimously.

II. Modifications to Governance – ACTION REQUIRED

Mr. Salisbury reviewed the suggested language change in the governance document (on page 2, where it stated which organizations the LMS Working Group “shall” consists of). The suggested change was to replace the word “shall” to “may” to grant some leniency, as focus is pointed toward functions versus specific agencies. Andrea Roshaven suggested also changing the “shall” to “may” within the first bullet point, under the section, on page 1, for consistency. Mr. Salisbury agreed and modified the request to include both.

Note: Questions were asked and answered by Mr. Henry and Chris Zambito, respectively. The questions asked if these changes would impact the PPI Committee and/or the CRS manual, to which the answer was no, but if anything were to arise, Mr. Salisbury noted the Committee would be made aware & the changes would be reversed.

Mr. Aderhold moved a motion to approve the two changes, changing “shall” to “may” on pages 1 & 2 in the governance as discussed, and Barbara Spaulding seconded. Motion was approved unanimously.

III. Blanket Approval Letter for Repetitive Loss Structure Projects – ACTION REQUIRED

Mr. Salisbury advised the committee had previously approved a blanket approval letter for repetitive loss structure projects, and wanted to approve an updated letter (ex: would allow County staff to write letters of recommendation and let the State know the LMS WG has given the approval to submit these repetitive loss project).

Note: Bill Twaite advised the Committee had previously listed a line item on the LMS project list for sea-level rise and repetitive loss properties, for grant programs that do require approval from the committee. This was done to maintain confidentiality (for the property owners), and only when projects would be ranked would specific projects be separated, as they have been in the past.

Ms. Spaulding moved a motion to approve the development of a blanket approval letter for the repetitive loss structure projects, and Bart Weiss seconded. Motion was approved unanimously.

IV. Potential Grant Projects – ACTION TAKEN VIA EMAIL

Ms. Dunn advised attendees committee members recommended five mitigation projects from the City of Tampa (ex: Citywide Seawall Resiliency Scoping, Citywide Stormwater Outfalls Inventory Scoping, Howard F. Curren Advanced Wastewater Treatment Plant Resilience Scoping, MacKay Bay Refuse-to-Energy Resilience Scoping, and Palmetto Beach Seawall Repair and Bermuda Boulevard Complete Streets) for the FEMA Building Resilience in Communities (BRIC) Grant.

Note: Ms. Dunn noted the votes were taken via e-mail several weeks ago due to grant submission time constraints. They were approved unanimously (12 votes) under a blanket vote for all five projects to be added to the LMS project list. The Committee also unanimously (12 votes) approved for a support letter to be submitted with their BRIC Grant application.

Mr. Remer reviewed each of the projects in more detail for Committee members and attendees.

V. Grant Status/New Funding Opportunities

Ms. Spaulding, Ms. Dunn and Mr. Henry agreed how useful and beneficial it would be to explain the grants/grant processes, have greater/more in-depth conversations about resiliency, and brainstorm other opportunities & innovative ways to build a more resilient County and leverage resources.

VI. CRS / Floodplain Management Update

a. Floodplain Management

Kyle Dollman advised the County is currently working on the Coastal Flood Map update with FEMA. He highlighted all appeals have been addressed, and once FEMA's final QA period has been completed, the County would receive a Letter of Final Determination (LFD) and go into a 6-month compliance period. Mr. Dollman reviewed the timeline: internal concurrence within the next month, adoption by the BOCC and LFD by early 2021, and then 6-months before the maps became effective – anticipated in late summer/early fall.

b. CRS

Ms. Hummel advised she was working on the PPI and creating the invitation list for the next CRS subcommittee meeting, with the first quarterly meeting tentatively scheduled for January 2021. She noted she planned to review their action plan for the year during their first meeting. Ms. Hummel requested any event recommendations or recommended persons to be e-mailed to her directly.

VII. Updates from Key Stakeholders

a. USF

Daniel Gessman advised they were in the process of stormwater modeling.

b. Community Members

Mr. Henry recommended the committee look at risks and vulnerabilities (ex: construction, land development code, etc.).

Angie Leslie mentioned the City of Tampa has been working with private entities to create resilient pavilions. She advised she will continue to look for opportunities for partnerships with the City and will advise the committee of any opportunities as they come up.

c. Port Tampa Bay

Mr. DeJesus advised, in partnership with Hillsborough County, a grant was recently submitted to the FDEP for a study.

VIII. Quarterly Assessment of LMS Plan Document

Ms. Martin advised the LMS annual report was due January 30, 2021 and final preparations were being made. She noted the annual report would be brought before the Board of County Commissioners (BOCC) in January 2021, and an agenda was being drafted. Ms. Martin advised the report would be forwarded to the committee before being sent to the state.

IX. Old/New Business

- a.** Ms. Martin advised the committee should look at opportunities to have presenters at future meetings (ex: to increase general knowledge of grants/resiliency/mitigation, encourage greater attendance & engagement) and asked for suggestions for presenters & topics to be forwarded to her directly.

Mr. Remer and Ms. Dunn reiterated leveraging our resources (ex: local contacts, insurance agencies, etc.), learning from each other and looking at innovative ways to move forward.

In regards to potential speakers, Mr. Henry suggested Gary from UWASI and Shawn College, to speak on the County's growth patterns, construction in risk areas, and vulnerabilities.

- b. Ms. Martin advised USF would be added to the "Stakeholders" section of the agenda moving forward and updates would be asked from everyone listed during each meeting.
 - c. Ms. Martin encouraged attendees to share the committee's information with others.
- X. Announcements/Activities**
- a. Allison Yeh advised the FDOT's Transportation Plan Section has a resiliency portion and was taking comments virtually. She advised she would forward the link to Ms. Martin to distribute to the committee.
 - b. Ms. Dunn advised Hillsborough County had an active sustainability survey online. Kayla Smart added there were meetings as well. Ms. Martin noted she would forward the link for the sustainability meetings with Sheila McNamara. Mr. Gessman advised Ms. McNamara recently presented at USF as well and recommended attending.
 - c. Mr. Salisbury reiterated if anyone knows of any additional community events/activities to let him and Ms. Martin know.
- XI. Future Meetings**
- a. Next meeting was scheduled for January 14, 2021 at 1:30 pm.
- XII. Adjournment**
- a. Meeting was adjourned at 3:00 p.m. Mr. Henry moved a motion to adjourn, and Ms. Spaulding seconded. Motion was approved unanimously.