

MEETING NOTES Hillsborough County LMS

Working Group Meeting Thursday, November 4,

2021; 1:30 PM Via GoTo Webinar

Attendees

Facilitators: Troy Salisbury (Hazard Mitigation Manager), Monica Martin (Hazard Mitigation Planner & LMS Coordinator)

Officers: Elizabeth Dunn (Chair), Whit Remer (Vice-Chair)

Committee Members: Bart Weiss, Kyle Dollman, Bill Twaite, Ben Allushuski, John Antapasis, Alexander Awad, Simon Bollin, Steven Castonguay, Jose DeJesus, Derek Doughty, Daniel Gessman, Matthew Goolsby, Clarissa Grant, Cynthia Grizzle, Diego Guerra, Catherine Hayes, Gene Henry, Celeste Lau, Angie Leslie, Colleen Marshall, Brian McCarthy, Sheila McNamara, Katja Miller, Trinity Miller, Carmine Pisano, Inaki Rezola, Angela Salter, Erinn Skiba, Kayla Smart, Barbara Spaulding, Ashley Tharp, Julia Watson, and Allison Yeh.

Guest Attendees: Kelsey Current, Dallas Evans, Jie Gao, Michelle Jenkins, Manny Perotin, Ana Roman, and Chris Zambito.

I. Welcome

a. Introductions and Attendance

Meeting started at 1:30 p.m. The Chair, Elizabeth Dunn, the Vice-Chair, Whit Remer, the LMS Coordinator & Hazard Mitigation Planner, Monica Martin, and the Hazard Mitigation Manager, Troy Salisbury introduced themselves. Mr. Salisbury took a moment to thank all the LMS WG members for participating in the group as they make a huge impact on the community and their time commitment is greatly appreciated. He highlighted the participation letter that will be included in the annual update to the State and thanked them for their efforts as they have and continue to make a big difference, especially as the working group assists with the Hazard Mitigation Grant Program project ranking.

II. Action Items

a. Meeting Minutes

- **August 5, 2021 and October 14, 2021**

Gene Henry moved a motion to approve the meeting minutes (as is) and Derek Doughty seconded. Motion passed unanimously. Katja Miller moved a motion to approve the meeting minutes (as is) and Daniel Gessman seconded. Motion passed unanimously.

b. Annual LMS WG Officer Elections

- **Chair and Vice-Chair**

Mr. Salisbury advised yearly elections are here, as mentioned in previous meetings. He highlighted Whit Remer's (City of Tampa – Sustainability & Resilience) interest in volunteering to be Chair, and Jose DeJesus's (Port of Tampa) interest in volunteering to be Vice-Chair for the LMS WG for 2022. Ms. Dunn opened the floor for any additional volunteers and/or nominations for both officer positions. No additional names were offered. Mr. Salisbury and Mr. Henry took a moment to acknowledge Ms. Dunn's efforts throughout her years as the LMS WG Chair and express the group's gratitude for her leadership in the community at-large.

Mr. Henry made a motion to add a future agenda item to create a subcommittee to identify public outreach opportunities regarding the LMS. Mr. Salisbury stated that this can be added without a motion. Mr. Henry withdrew his motion.

Gene Henry moved a motion for Jose DeJesus to be Vice-Chair and Alexander Awad seconded. Motion passed unanimously. Alexander Awad moved a motion for Whit Remer to be Chair and Angela Salter seconded. Motion passed unanimously.

c. LMS Amendment

- **Amendment to the LMS and the Office of Emergency Management EMAP Accreditation (*previously tabled*)**

Mr. Salisbury advised this has been brought before the group in previous meetings, and they now have access to the modifications Chris Zambito & his team have provided. Mr. Salisbury noted the changes were relatively minor overall and highlighted the County has been working with the State to make sure no additional clearances were needed (aside from aligning with the Comprehensive Emergency Management Plan (CEMP)). He also mentioned the memo that was sent to the working group, which will be provided to the State as well, which includes a list of all edits made. Mr. Salisbury advised these edits would be included in the annual LMS update to the State. Inaki Rezola noted the EMAP accreditation process is currently underway, this is part of the process, and the group will be advised once recertification received next year.

Gene Henry moved a motion for the proposed LMS amendments to be approved and Inaki Rezola seconded. Motion passed unanimously.

d. Retro active Addition to LMS Project List

- **Gibson-ton Septic-to-Sewer Project (*previously discussed*)**

Ms. Martin advised this has been brought before the group during the August meeting, as the project was submitted to the FDEP's Wastewater Grant Program (2021) in July, and it has since received funding (\$20,350,000). She quickly reminded the group of the project's scope, to create a vacuum sewer system in Gibson-ton. Ms. Martin advised it is being brought before the group

as an update, it is fully funded (FDEP, local funds), and should be added to the LMS Project List to track the progress.

Derek Doughty moved a motion to retroactively add the Gibsonton Septic-to-Sewer Project to the LMS Project List and Diego Guerra seconded. Motion passed unanimously.

e. Project Additions to LMS Project List

- **City of Tampa**

Mr. Salisbury advised County staff has reviewed all projects listed (for City of Tampa, Temple Terrace, and Unincorporated County), and they all fell in line with the mitigation projects that were either on the list in the past or were currently on the list. He highlighted some of these are funded, some are not, noting they are being added to the list to show what is being done in the County (including tracking their progress), show projects that help advance the group's cause, keep the County/cities safe, and to also prepare for grants that require projects be listed on the LMS Project List/receive support from the LMS WG.

Ms. Martin added the LMS WG reviewed & approved the 2020/21 project list during the December 2020/January 2021 meetings (which had been available on the LMS WG webpage since approval) and the group received the most updated list in preparation for this meeting. Moving forward, 6-month updates will be provided, and additional data will be collected from the group. Mr. Salisbury added the intention is to create a map with all the project locations/data, similar to the Hazard Mitigation map, to highlight the information we are collecting.

Gene Henry moved a motion to add, as a batch, all of City of Tampa's projects (**Fire Rescue Stations #9, 12, 18 – to be approved and added individually [all new projects]**) to the LMS Project List and Daniel Gessman seconded. Motion passed unanimously.

- **City of Temple Terrace**

Angie Leslie moved a motion to add, as a batch, all of City of Temple Terrace's projects (**Fire Rescue Station #1/EOC, Fire Rescue Station #2, Whiteway, Maybole, Bregar Drive [all new] and Pleasant Terrace [archive to active]**) – to be approved and added individually) to the LMS Project List and Cynthia Grizzle seconded. Motion passed unanimously.

- **Unincorporated Hillsborough County**

Katja Miller moved a motion to add, as a batch, all Unincorporated Hillsborough County's projects listed below to be approved and added individually to the LMS Project List and Kayla Smart seconded. Motion passed unanimously.

[Archive to Active] - Flood Mitigation – 3 Projects

70th St. over Delany Creek, S. Westshore Blvd over Cedar Canal, and 36th Ave

over Delany Creek

[New] - Stormwater Management/Flood Mitigation – 2 Projects

Lindawoods Street and Casey Road

[New] - Infrastructure Protection/Wind Mitigation – 2 Projects

Span Wires and Phased Span Wires

[New] - Retrofit Door Hardening – 17 Projects

Fire Stations #1, 2, 3, 9, 11, 12, 14, 16, 17, 18, 19, 21, 24, 26, 28, 30, 33

[New] - Safe Room Hardening Fire Stations – 4 Projects

Fire Stations #9, 20, 28, 42

[New] - Critical Facility Generation – 6 Projects

Generators for McLane, Pizzo, Pride, Tomlin, Turkey Creek, and Valrico

f. Annual LMS Update & Next Steps

- **Annual LMS Update for 2021/22**

Mr. Salisbury advised this year's annual LMS update includes the LMS amendments made to retain the County's EMAP accreditation. He also noted the compliance form, included in the annual update, may change, as the latest version will not be available until December 2021. Changes, if any, are expected to be minor as they have in the past. Mr. Salisbury advised the goal is to present the annual LMS update before the BOCC in December 2021 (if not, in January 2022 so it can be submitted to the State by the January 30, 2022 deadline) and it would be brought before the Planning Commission in the future as well, as requested by the group.

Gene Henry moved a motion to submit the annual LMS update to the BOCC & the State and Katja Miller seconded. Motion passed unanimously.

III. Potential Grant Projects - None

IV. Grant Status/New Funding Opportunities - None

V. Floodplain Management/CRS Update

- **Floodplain Management**

Kyle Dollman highlighted the Coastal Flood Insurance Rate Map Update became effective October 7, 2021 and will continue to be using them for floodplain management and regulatory decisions. He noted there are two flood mitigation applications (Lindawoods Street & Casey Road) that are being submitted for HMGP. Mr. Dollman advised public outreach has and continues to be done through mailers, online, the map change viewer (swipeable to see the differences between the maps), etc. to update residents of the changes. Lastly, he added the historical elevation certificates are currently being placed into an online viewer and new ones will be added as they come in. The group will be updated once available.

- **CRS Update**

Mr. Dollman mentioned the County is currently working on a Program for Public Information (PPI), which is a document that can be used to obtain extra points on the Community Rating System (CRS) for the County by providing an additional avenue to expand outreach messaging. He advised it can be the County only, or multi-jurisdictional, adding Christina Hummel, the CRS Coordinator, is currently working with the municipalities to see if they would like to be included in the PPI.

Mr. Dollman added the County is also working on generating a construction certificate's management procedure document, which is a new pre-requisite listed within the 2021 CRS manual addendum, highlighting how the County will handle intake, new construction documents that pertain to floodplain management (ex: elevation certificates, floodplain certifications, etc.). He noted this will be completed before the regulatory 3-year visit to the County that will occur next year and for the annual recertification next year.

Mr. Henry requested that Mr. Dollman provide the group with information regarding approved elevation certificates during future meetings. He also asked if a future presentation could be given to reacquaint the group with the tools available to them like the floodplain management tools. Mr. Henry suggested adding a future agenda item to receive updates from each municipality on projects. This is already being done during the partner brief-outs.

VI. Update from Key Stakeholders

- **Unincorporated Hillsborough County**

- **Innovation & Resiliency** - None
- **Sustainability**

Sheila McNamara highlighted the County is continuing with the development of the Sustainability Action Plan and finishing the Green House Gas (GHG) inventory for both unincorporated Hillsborough County and community-wide.

- **Emergency Management**

Kayla Smart thanked the group for aligning the CEMP and the LMS so the County can continue to the EMAP accredited.

- **Planning Commission**

Mr. Guerra noted the Coastal Management Element which addresses sections within the Community Vulnerability Study (CVS) is up for adoption on December 16, 2021 at 6 pm.

- **Cities within Hillsborough County**

- Mr. Remer noted the full inventory of their Green House Gas (GHG) inventory was released today and will help the City put carbon mitigation strategies into place. He also mentioned the City would be announcing a partnership to develop a Climate Action Plan which will include major hazard mitigation planning and projects, to which the City will be looking for funding sources for carbon and climate-mitigation projects.

- **University of South Florida** - None

- **Adjacent Communities and Partners** - None

VII. Old/New Business – None

VIII. Announcements/Activities – None. Ms. Dunn reminded the group to send events such as conferences, etc. where representative would be beneficial.

IX. Future Meetings

a. HMGP-Related LMS WG Meetings

Ms. Dunn reiterated the group has a HGMP-related LMS WG meeting next week on November 10, 2021 at 1:00 PM, where the group will focus on reviewing the project submitted and ranking and encouraged the group to attend. Ms. Martin added the meeting will focus on scoring and answering any last questions regarding the 38 projects submitted. She recommended eligible voting members review the information beforehand, start preliminarily scoring the projects (using the scoring sheet – the information from this sheet will be used to fill out the online ranking form), and have questions ready for next Wednesday.

Ms. Martin emphasized there are differences between all the projects (ex: amount of funding requested, location where the project is proposed/location, etc.) and these should be used to make sure there are no ties. She also emphasized for fairness-sake, only (2) votes per department per organization/agency will be allowed (designees will be needed for anyone with more than (2) eligible voting members), and all projects must be ranked. Members are eligible to vote if they have attended at least (2) meetings in 2021, per the governance. Lastly, Mr. Salisbury added this is where the group could have a larger impact community-wide.

b. LMS WG Quarterly Meeting Schedule (2022)

Ms. Dunn highlighted the quarterly meeting dates scheduled for 2022, and ask for the group to add these to their schedules so they can remain engaged in the new year. Ms. Martin advised the schedule is the same as this year and will remain unless we are made aware of major conflicts.

X. Adjournment

- a.** Angela Salter moved a motion for adjourn the meeting and Kayla Smart seconded. Motion passed unanimously. Meeting was adjourned at 3:12 p.m.