



**Organization Name:**

**Project Name:**

**Report Period:** *Friday, July 30, 2021 by 5 p.m.*

**Staff Assigned:**

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***Important Note:*** *Be sure to review the 2021 Neighborhood Mini-Grant Recipient Reports instructional video and checklist to understand the specific details and requirements to ensure the proper submission and processing of your mini-grant Final Report.*

- I. **Accomplishments** - *Please describe the progress your association made toward completing the project.*
  
- II. **Problems** - *Please indicate any problems/issues you have encountered.*
  
- III. **Status Report on Scope of Work** - *Did your association finish the project? If not, why?*
  
- IV. **Neighborhood Participation** - *Has this project increased participation or improved your neighborhood in some way? Please explain.*
  
- V. **Funding Agency Acknowledgement** - *How did your association acknowledge that your project was supported by the Board of County Commissioners?*
  
- VI. **Other Comments** - *Feel free to share any questions, comments, or observations that relate to your project and/or the overall grant program. If you need specific assistance from Neighborhood Relations, please be sure to document it in this area. Staff will follow up immediately upon receipt of your report.*

**Submitted by:**

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Name

Title

Date