

Instructions

1. Contact your government entity to confirm permit requirements for your project. Refer to the mini-grant program guide for government permitting contact information.
2. Select the government organization that oversees permitting for your project.
3. Complete the appropriate section (Option A or Option B) below based on permit requirements for your project.
4. Upload the completed form with your Neighborhood Mini-Grant application. This form is required to be eligible for funding consideration.
5. For questions regarding the requirements of this form, contact your Neighborhood Liaison listed at HCFLGov.net/MiniGrant.

Government Organization for Permitting (select one):

- | | |
|--|---|
| <input type="checkbox"/> Hillsborough County | <input type="checkbox"/> City of Tampa |
| <input type="checkbox"/> City of Plant City | <input type="checkbox"/> City of Temple Terrace |

No Permit Required (Option A)

If a permit is **not** required for your project, please check the box below and fill out the contact information for the government organization staff member who confirmed the permit requirement status.

- Check this box** if the organization above confirmed **no permit(s) is required** for the proposed project.

Neighborhood Organization Name: _____

Government agency representative who confirmed “no permit required” status:

Name and Title: _____ **Date:** _____

Permit Required (Option B)

If a permit(s) is required for your project, please have your government entity fill out the information below. Hillsborough County Neighborhood Relations is respectfully requesting your agency’s review of the proposed project and/or sign pursuant to the governing land use requirements. Consideration to fund the proposed project with the Hillsborough County BOCC Neighborhood Mini-Grant Program is contingent upon this review.

Project Information

Name of Subdivision:		
Location:	Folio #: Click for: Hillsborough County Property Appraiser	Address:

Representative Name:	
Phone:	Email Address:
Scope of Work:	

Government agency representative who confirmed the “**permit required**” status (from the organization selected at the top of this form):

Name: _____ **Title:** _____

Signature: _____ **Date:** _____

<u>County or City Permitting Office Use Only:</u>	
Permit Required: <u>Yes</u> _____	If yes, type of permit required: _____

<u>Hillsborough County Use Only:</u>
Zoning _____ Overlay District/Community Plan District _____
Development Services sign staff has reviewed the proposed signage with the representative, reviewed Section 7 of the Hillsborough County Land Development Code and advised that a licensed contractor shall obtain the sign permit unless otherwise noted below. The representative was given a sign permit application along with the cost involved with obtaining the permit. Note: The applicant is subject to all other requirements established within the Hillsborough County Land Development Code and the Florida Building Code.

Government Organization/Staff Comments:

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