APPENDIX 3: OVERSIZING PROCESS AND OVERSIZING REIMBURSEMENT PROGRAM
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The County requires new development to construct facilities that are "oversized", if analyses of the future needs in the area of the development show a need for oversizing. The Applicant shall be totally responsible for all of the costs to design, permit, and construct the oversized facilities. An Oversizing Reimbursement Program has been established to provide a system for reimbursing the Applicant for the oversized portion of the facilities as other projects connect to, and benefit from, the oversized facilities. This program will be maintained by the County, pursuant to agreements between the County and the Applicant. In order to establish a consistent policy for conducting all oversizings, a standard oversizing agreement will be used.

All future utility customers in the oversizing service areas shall be required to contribute a pro rata share of the total cost of the oversized facilities. The Oversizing Fee is payable at the time of Capacity Fee payment. Funds collected through the Oversizing Reimbursement Program will be repaid to the Applicant who funded the installation. The oversize reimbursement period is from the date that the facility is initially placed into service until the facility is fully reimbursed, but not to exceed a period of 10 years, unless otherwise provided in the Applicant's agreement with the County. Total reimbursements to the Applicant who funded the installation of the oversized facilities shall not exceed the total costs minus the Applicant's pro rata share.

The Oversizing Process and the Oversizing Reimbursement Program diagrams follow.
APPENDIX 3
OVERSIZING REIMBURSEMENT PROCESS

Public Utilities Department (PUD) Service Availability Team reviews application.

Service Availability Team refers to Master Plan maps to determine if the project is located within an oversizing service area.

Project is assessed an "Oversizing Fee" along with the capacity fees.

Applicant pays "Oversizing Fee" and capacity fees to PUD in accordance with the Public Utility Connections Regulations.

Updated Master Plan maps and databases are forwarded to PUD and DSD for determining project's Point of Connection.

Utility Planning updates and maintains database of available capacity for the oversizing service areas and the Master Plan map for each service area.

PUD maintains and updates fund accounting system of the Oversizing Reimbursement Program.

Development Services Department (DSD) Site Engineering Review Section reviews application and determines preliminary point of connection (POC).

Site Engineering Review Section reviews the Master Plan maps to determine if the POC is within an oversizing service area.

Copy of application is forwarded to Utility Planning for review and comments.

Utility Planning verifies the POC and determines the project's pro rata share of the oversized line's cost. Review comments are forwarded to DSD.

Site Engineering Review issues "Service Application - Conditional Approval" letter. Applicant is notified that POC is in an oversizing service area and the project is required to pay its pro rata share of the oversizing costs (Oversizing fee).

Applicant submits water and/or wastewater construction plans.

Site Engineering Review Section reviews construction plans and issues "Plan Approval" letter. Letter includes a reiteration of notification that an "Oversizing fee" is required along with the capacity fee.

Applicant pays "Oversizing fee" and capacity fees to PUD in accordance with Public Utility Connections Regulations.