



ENGINEERING & OPERATIONS DEPARTMENT

PO Box 1110, Tampa, FL 33601-1110

813-276-2530 | Fax: (813) 272-5811

TRANSPORTATION DESIGN BULLETIN 21-13S

DATE: July 23, 2021

TO: County Director of Capital Programs Department,
County Manager of Construction Services,
Division Director of Transportation Maintenance,
County Project Managers and Project Engineers of Record

FROM: County Engineer,
County Director of Engineering & Operations Department,
County Director of Technical Services Division,
County Manager of Transportation Services Section

COPIES: County Director of Geospatial & Land Acquisition Services Department

SUBJECT: **SIGNATURE PAGE FOR DESIGN EXCEPTIONS AND DESIGN DEVIATION
MEMORANDUMS**

This bulletin requires a signature page to be attached to all Design Exceptions and Design Deviation Memorandums to allow for the Engineer's signature and seal to be applied to the document. This bulletin supplements Transportation Design Bulletin PW-HCDM 21-13.

REQUIREMENTS

Use the signature page template for all Design Exceptions and Design Deviation Memorandums submitted to Hillsborough County. The Engineer of Record must fill out the signature page template with relevant project information, place seal in the area indicated, and then attach it as the first page of Design Exception or Design Deviation Memorandum identified in Transportation Design Bulletin PW-HCDM 21-13. The signature page template is shown on Page 3 of this bulletin.

BACKGROUND

The Design Exception and Design Deviation Memorandum templates do not adequately provide sufficient room to insert the required full size seal.

IMPLEMENTATION

Effective Immediately.

**BOARD OF COUNTY
COMMISSIONERS**

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ADMINISTRATOR**

John W. Lyons

CONTACT

Please use the email link below to address any questions or comments in reference to this Design Bulletin:

[PW-Standards_Inquiry](#)

Recommended / Date:

Approved / Effective Date:

Leland Dicus, Professional Engineer
Technical Services Division Director

Michael J. Williams, Professional Engineer
County Engineer



**Hillsborough
County Florida**

for

This Item has been Digitally Signed, Sealed and Dated by:

Responsible Professional Engineer

On the Date Adjacent to the Seal.

Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.